Course Guide **2021**

Abbey
COLLEGE AUSTRALIA

YOUR FUTURE BEGINS HERE

- BUSINESS & MANAGEMENT
- TRANSLATING
- MARKETING & COMMUNICATION
- TELECOMMUNICATION ENGINEERING
- CYBER SECURITY & INF. TECHNOLOGY

WWW.ABBEYCOLLEGE.EDU.AU

YOUR FUTURE BEGINS HERE

Abbey
COLLEGE AUSTRALIA

Table of Contents:

4-7 About Us

Get to know our Missions, Core Values and Objectives & Why choose Abbey?

8-9 Student Information

All you need to know to plan your future with us

10-24 Course Information

Find detail information about all our 14 courses

25 Study with Us

Check out our Study Pathways, delivery modes and assessment methods

26-27 How to Apply

Get ready to start! Intake dates, fees & How to Apply

28-29 Life in Sydney, Australia

Estimated Cost of Living; Find Work While You Study; Oversea Student Health Cover

ABOUT ABBEY COLLEGE AUSTRALIA

Through 17 years of success, with tens of thousands of students from all over the world, Abbey College Australia prides ourselves as one of the leading vocational education and training providers in Sydney.

We offer work-ready training and qualifications that supply solutions to individuals and organisations to adapt and thrive in a fast-paced world. The objective to help our students to reach their career goals is achieved by providing them with solid fundamental skills and outcome-orientated training purposefully designed by academics and industry experts - with a special focus on employment outcome.

We always want to ensure our graduates can become successful professionals equipped with knowledge, skills and qualities the industries are looking for.

Since 2017, Abbey College Australia has invested significant resources in our Sydney campus by renovating the three whole floors located three minutes' walk from Central Station at 770 George Street, Haymarket. We also operate dedicated staff development programs to ensure outstanding teaching methods and first-class student service.

Our core values are what makes us unique and appealing to students, partners and employees since 2003.

Such hard work and commitment afford us the confidence that we have built a college able to help students to succeed, and this is the driving force for us to continue to believe "***YOUR FUTURE BEGINS HERE***".

Address: L1, L2, L6 770 George St, Sydney, NSW, 2000, Australia

Phone: 02 9055 8558

Email: info@abbeycollege.edu.au

OUR PHILOSOPHY

This Is Who We Are & How **We Make Things Happen**

MISSION

• Our goal is to improve people's lives through, inspiring, creative education and fit-for-purpose training.

• We will work tirelessly to empower individuals to realise their true potential with skills, knowledge, and the mindset to contribute to the continued development of our society and communities as a whole.

• We will advocate for all to explore further in their pursuit of excellence and imagine a better world - Your Future Begins Here at Abbey College Australia

VALUE

• Integrity and ethics behaviour
• Empowering learners for career success
• Fairness for learners and staffs
• Excellence in teaching and innovative thinking
• Proactiveness and willingnes to help
• Collaboration and teamwork
• Diversity and inclusion is our strength
• Environmental responsibility and sustainability

OBJECTIVES

Abbey College Australia's objective is to become one of the top training providers in Australia within the next 10 years. By 2040, Abbey College Australia aspires to become one of the top ten education providers in the Asia Pacific, graduating over 10 thousand students every year, and transform ourselves into a cutting-edge research, teaching and innovation powerhouse.

ABOUT US

Why Choosing **Abbey**?

Studying in a college that supports you every step of the way is as important as having a nice and well located campus, highly skilled trainers, outstanding customer service and a range of courses to help you to achieve your education goals. AND YES, WE TICK ALL THESE BOXES!

- ✓ A college with 17 years of experience
- ✓ A wide range of courses in Information Technology, Telecommunications Engineering, Network engineering, Business, Marketing & Communication, Project Management and Translating
- ✓ Pathways with some of the best universities in Australia
- ✓ Progressive training opportunities, from language schools straight to our Vocational courses
- ✓ Free language study groups
- ✓ Flexible timetables. Classes available from Monday to Friday Student support in your language
- ✓ Online and Face -to-face training
- ✓ Intake calendar all year-round
- ✓ Career counselling
- ✓ Catch-up / Supporting classes for study & work Balance
- ✓ Prime location (3 minutes from Central station)
- ✓ Online and Physical Library with over 90 thousand titles
- ✓ Social and academic events for students
- ✓ Award winning Customer Service

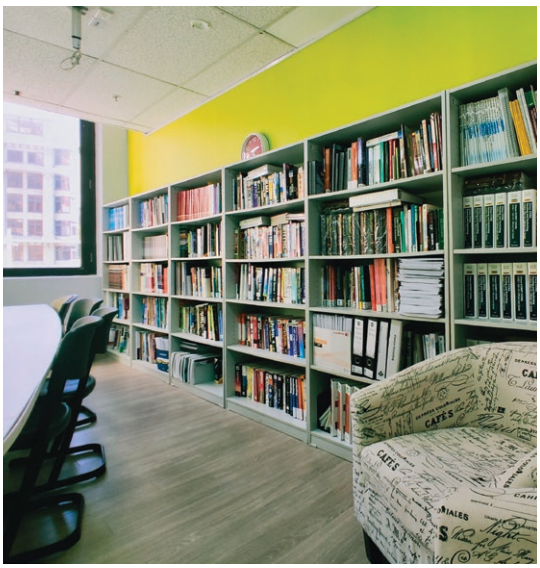
What **OUR STUDENTS** Say About Us?

"My trip to Australia has been one of the best experiences of my life. I like practically everything, the people, the culture, the landscapes... Besides that the agency has been a great support for me, since they knew exactly what to refer me to and what was the best for my career.

From day one at Abbey College, I realized the high quality of this school. the trainers are highly skilled and have all the necessary knowledge to teach us in a fun and easy way, the school has good facilities and the student service is very good. I'm unfortunately stuck in Mexico since the beginning of the pandemic but still very motivated doing my course through the on-line platform provided to us for the social distancing arrangements. I miss Australia, my trainers and mostly my friends and Can't wait to be back and graduate with you all!"

Fatima Sanmiguel
Certificate IV in Information Technology

SYDNEY CAMPUS



1000+
Students

The 1500 m2 across the three whole floors of this prime George St. location, holds more than 20 classrooms and IT labs.

STUDENT INFORMATION

YOUR FUTURE **BEGINS HERE**

ORIENTATION AND ENROLMENT

At Abbey College we provide orientation at the start of every term for new students. Orientation is usually held Thursday mornings at 9am prior to the course commemcement date. This session is compulsory for all newly arriving international students or student starting a new course. Students will get a chance to meet the staff, tour the campus, receive their timetable. This also gives you the opportunity to ask any questions you might have about the program or living in Australia. Student Handbook and all forms relevant to their time at Abbey College avilale at RTO.

STUDENT SUPPORT

At Abbey College we seek to present students with the best service during their time of study. We offer officers who provide on-going support services to students. This includes advice regarding academic, health insurance, welfare, social activities, and effective study methods. These welfare officers are also your main point of contact at Abbey College.

ACADEMIC SUPPORT

All of the academic staff members at Abbey College are highly qualified. Trainers and assessors are certified with experience inside the classroom and in their fields. They are also aware of industry trends and stay up-to-date with the latest information to help you achieve you future career goals.

Choose Your **Course**

STUDY WITH US, ENROL NOW

WHAT COURSE?

BUSINESS
Certificate IV in Business
Diploma of Business
Advanced Diploma of Business

MARKETING & COMMUNICATION
Certificate IV in Marketing & Communication
Diploma of Marketing & Communication
Advanced Diploma of Marketing & Communication

PROJECT MANAGEMENT
Diploma of Project Management
Advanced Diploma of Project Management

MANAGEMENT (LEARNING)
Graduate Diploma of Management (Learning)

INFORMATION TECHNOLOGY
Certificate IV in IT Networking & System Admin Support
Diploma of IT Cyber Security and Advanced Networking
Diploma of Telecommunications Engineering
Adv. Dip of Telecommunications Network Engineering

TRANSLATING
Advanced Diploma of Translating (50 weeks)
Advanced Diploma of Translating (25 weeks)

BSB40120 I CRICOS CODE 086923A

Certificate IV in Business

This qualification reflects the role of individuals who use well developed skills and a broad knowledge base in a wide variety of business situations and contexts. They apply solutions to a defined range of unpredictable problems, and analyse and evaluate information from a variety of sources. They may provide leadership and guidance to others with some limited responsibility for the output of others. This course is comprised of 10 units, 1 core unit and 9 elective units.

Course Duration
Full Time - 52 Weeks

Career Opportunities
Students successfully finishing the course may gain employment in a range of industries. Examples of indicative job roles include:

- Administrator
- Executive Personal Assistant
- Office Administrator
- Project Officer
- Sales Account Assistant
- Sales Agent
- Team Leader (Contact Centre)

Study Pathway
After achieving the BSB40215 Certificate IV in Business, students may undertake a range of Diploma level qualifications (including BSB50215 Diploma of Business) within the BSB Business Services Training Package or other Training Packages.

Tuition Fee
$6,000

Qualification Units

- BSBWHS401 Implement and monitor WHS policies, procedures and programs to meet legislative requirements
- BSBADM405 Organise meetings
- BSBCMM401 Make a presentation
- BSBCUS402 Address customer needs
- BSBRES411 Analyse and present research information
- BSBWRT401 Write complex documents
- BSBHRM405 Support the Recruitment, Selection and Induction of Staff
- BSBMKG413 Promote products and services
- BSBINN301 Promote innovation in a team environment
- BSBMKG401 Profile the market

Entry Requirements

- Complex computer skills with the ability to modify and save a document and to upload attachments.
- Access to computer and the internet.
- 18 years old or above to apply for this course.
- Satisfactory completed Year 11 of secondary education or its equivalent.

  and/or
- For overseas students whose first language is not English an overall IELTS score of 5.5 or equivalent OR
- Pass an Abbey College Australia entry test designed to assess the level of English proficiency.

BSB50120 I CRICOS CODE 087189G

Diploma of Business

The BSB50215 Diploma of Business address's skills and knowledge required of individuals in roles that usually involve service delivery at an advanced skill level and may also have responsibility for the supervision of other staff and volunteers.

This qualification reflects the role of individuals with substantial experience in a range of settings who are seeking to further develop their skills across a wide range of business functions. This qualification is also suited to the needs of individuals with little or no vocational experience, but who possess sound theoretical business skills and knowledge that they would like to further develop in order to create further educational and employment opportunities. The course is comprised of 8 units of competency

Our program focuses strongly on marketing and advertising.

Course Duration
Full Time - 52 Weeks

Career Opportunities
Students successfully finishing the Diploma course may gain employment in a range of industries. Examples of indicative job roles include Marketing Officer, Program Consultant and Program Coordinator.

Study Pathway
After achieving the BSB50215 Diploma of Business, candidates may undertake the BSB60215 Advanced Diploma of Business, or a range of other Advanced Diploma qualifications. Formal credit transfer may be negotiated into relevant courses at an Australian university.

Tuition Fee
$6,000

Qualification Units

- BSBRSK501 Manage Risk
- BSBADM506 Manage Business Document Design and Development
- BSBADM502 Manage Meetings
- BSBADV507 Develop a Media Plan
- BSBMKG501 Identify and evaluate marketing opportunities
- BSBPMG522 Undertake project work
- BSBMKG502 Establish and adjust the marketing mix
- BSBWOR501 Manage Personal Work Priorities and Professional Development

Entry Requirements

- Complex computer skills with the ability to modify and save a document and to upload attachments.
- Access to computer and the internet.
- 18 years old or above to apply for this course.
- Satisfactory completed Year 11 of secondary education or its equivalent.

and/or

- For overseas students whose first language is not English an overall IELTS score of 5.5 or equivalent OR
- Pass an Abbey College Australia entry test designed to assess the level of English proficiency.

BSB60120 I CRICOS CODE 099114E

Advanced Diploma of Business

This qualification reflects the role of individuals with significant experience in a senior administrative role who are seeking to develop expertise across a wider range of business functions.

The qualification is suited to individuals who possess significant theoretical business skills and knowledge and wish to consolidate and build pathways to further educational or employment opportunities.

Course Duration
Full Time - 78 Weeks

Career Opportunities
Students successfully finishing this course may gain employment in administration or marketing in a range of industries.
Examples of indicative job roles include:

- Senior Marketing Officer
- Marketing Coordinator
- Senior Administrator
- Program Coordinator

Study Pathway
Preferred pathways for candidates considering this qualification include:

- Graduates of the Diploma of Business or other equivalent qualification or
- Some vocational experience assisting in range of support roles without a formal business qualification.

Tuition Fee
$9,000

Qualification Units

- BSBMGT605 Provide leadership across the organisation
- BSBMGT615 Contribute to organisation development
- BSBMGT617 Develop and implement a business plan
- BSBINM601 Manage knowledge and information
- BSBMKG608 Develop organisational marketing objectives
- BBSBFIM601 Manage finances
- BSBMKG609 Develop a marketing plan
- BSBINN601 Lead and manage organisational change

Entry Requirements

- Have completed a Diploma or Advanced Diploma from the BSB Training Package (current or superseded equivalent versions).
  OR
- Have two years equivalent full-time relevant workplace experience in an operational or leadership role in an enterprise.
- Complex computer skills with the ability to modify and save a document and to upload attachments.
- Access to computer and the internet.
- 18 years old or above to apply for this course.
- Satisfactory completed Year 11 of secondary education or its equivalent.
  and/or
- For overseas students whose first language is not English an overall IELTS score of 5.5 or equivalent OR
  Pass an Abbey College Australia entry test designed to assess the level of English proficiency.

BSB40820 I CRICOS CODE 103689E

Certificate IV in Marketing and Communication

Is a fantastic path to get you into the universe of product campaigns and shopper behavior. Understudies will help you to figure out how to decipher and foresee buyer patterns, advance administrations, and to distinguish and create open doors for different products and markets. This program is focused on the real world and relevant contexts that make the student highly skilled and to be ready for the market. Going through the program will give the required skills you can use immediately and encourages you to think diverse and strategically.

Experience alone is no longer efficient; potential employers are looking for evidence of professional proficiency via a current formal qualification. To view outcomes about employment prospects for this qualification see https://www.myskills.gov.au/courses/details?Code=BSB40820

Course Duration
Full Time - 52 Weeks

Career Opportunities
With relevant working experience graduates of this course may gain employment in the management and commerce field job roles including:

- Media Planner
- Community Relations Team Leader (Local Government)
- Direct Marketing Officer
- Assistant Advertising Account Planner
- Public Relations Officer
- Assistant Account Manager
- Marketing Officer
- Copywriter
- Advertising Account Coordinator
- Market Research Assistant
- Marketing Coordinator
- Promotions Assistant Manager

Study Pathway
After achieving this qualification candidates may undertake:

- BSB50620 Diploma of Marketing and Communication or a range of Diploma level qualifications within the BSB Business Services Training Package, or other Training Packages.

Tuition Fee
$6,000

Qualification Units

- BSBWRT411 Write complex documents
- BSBCMM411 Make presentations
- BSBCRT412 Articulate, present and debate ideas
- BSBMKG439 Develop and apply knowledge of communications industry
- BSBMKG440 Apply marketing communication across a convergent industry
- BSBINS401 Analyse and present research information
- BSBMKG433 Undertake marketing activities
- BSBOPS403 Apply business risk management processes
- BSBMKG431 Assess marketing opportunities
- BSBMKG434 Promote products and services
- BSBMKG435 Analyse consumer behaviour
- BSBPEF402 Develop personal work priorities

Entry Requirements

At Abbey College, students must have/or be:

- Computer skills with the ability to modify and save a document and to upload attachments.
- Access to a computer and the internet.
- 18 years old or above to apply for this course.
- Satisfactory completed Year 12 of secondary education or its equivalent ***and/or***
- For overseas students whose first language is not English an overall IELTS score of 5.5 or equivalent OR
- Pass an Abbey College Australia entry test designed to assess the level of English proficiency.

BSB50620 I CRICOS CODE 103690A

Diploma of Marketing and Communication

This qualification reflects the role of individuals who use a sound theoretical knowledge base in marketing and communication and who demonstrate a range of skills to ensure that functions are effectively conducted in an organisation or business area. Typically, the individuals would have responsibility for the work of other staff and lead teams.

You will learn how to manage or direct a program to achieve organisational objectives and will gain skills and knowledge in initiating, directing, planning, and leading a range of program functions.

Course Duration
Full Time - 52 Weeks

Career Opportunities
With relevant working experience graduates of BSB50620 – Diploma of Marketing and Communication course may gain employment in the management and commerce field job roles including:

- Sales Manager,
- Product Manager,
- Public Relations Manager,
- Marketing Manager,
- Campaign Manager,
- Marketing Coordinator,
- Marketing Team Leader

Study Pathway
After achieving this qualification candidates may undertake:
- BSB60520 Advanced Diploma of Marketing and Communication or a range of other Advanced Diploma qualifications

Tuition Fee
$6,000

Qualification Units

- BSBMKG543 Plan and interpret market research
- BSBMKG552 Design and develop marketing communication plans
- BSBMKG541 Identify and evaluate marketing opportunities
- BSBMKG542 Establish and monitor the marketing mix
- BSBMKG549 Profile and analyse consumer behaviour for international markets
- BSBMKG545 Conduct marketing audits
- BSBMKG544 Plan and monitor direct marketing activities
- BSBMKG546 Develop social media engagement plans
- BSBFIN505 Manage organisational customer service
- BSBPMG430 Undertake project work
- BSBOPS504 Manage business risk
- BSBMKG555 Write persuasive copy

Entry Requirements

At Abbey College, students must have/or be:
- Have completed the following units (or equivalent competencies): BSBCMM411 Make presentations; BSBCRT412 Articulate, present and debate ideas; BSBMKG433 Undertake marketing activities; BSBMKG435 Analyse consumer behaviour; BSBMKG439 Develop and apply knowledge of communications industry; and BSBWRT411 Write complex documents. Equivalent competencies are predecessors to these units, which have been mapped as equivalent;
  OR
  Have two years equivalent full-time relevant work experience.
- Access to a computer and the internet.
- 18 years old or above to apply for this course.
- Satisfactory completed Year 12 of secondary education or its equivalent ***and/or***
- For overseas students whose first language is not English an overall IELTS score of 5.5 or equivalent OR
- Pass an Abbey College Australia entry test designed to assess the level of English proficiency.

BSB60520 I CRICOS CODE 103691M

Advanced Diploma of Marketing and Communication

This qualification reflects the role of individuals who provide leadership and strategic direction in the marketing and communications activities of an organisation. They analyse, design and execute judgements using wide-ranging technical, creative, conceptual and managerial competencies.

Their knowledge base may be highly specialised or broad within the marketing and communications field. Typically they are accountable for group outcomes and the overall performance of the marketing and communication, advertising or public relations functions of an organisation.

Course Duration
Full Time - 104 Weeks

Career Opportunities
With relevant working experience graduates of BSB60520 – Advanced Diploma of Marketing and Communication course may gain employment in the management and commerce field job roles including:

- Client Services Executive
- Marketing Director
- Advertising Account Director
- Client Services Director
- Marketing Strategist
- Advertising Account Planning Manager
- Marketing Manager

Study Pathway
After achieving this qualification candidates may choose to undertake studies at higher education level.

Tuition Fee
$12,000

Qualification Units

- BSBMKG626 Develop advertising campaigns
- BSBMKG623 Develop marketing plans
- BSBTWK601 Develop and maintain strategic business networks
- BSBFIN601 Manage organisational finances
- BSBSTR601 Manage innovation and continuous improvement
- BSBOPS601 Develop and implement business plans
- BSBLDR601 Lead and manage organisational change
- BSBMKG624 Manage market research
- BSBMKG622 Manage organisational marketing processes
- BSBLDR602 Provide leadership across the organisation
- BSBAUD601 Establish and manage compliance management systems
- BSBMKG621 Develop organisational marketing strategy

Entry Requirements

At Abbey College, students must have/or be:

- Have completed the following units (or equivalent competencies): BSBMKG541 Identify and evaluate marketing opportunities; BSBMKG542 Establish and monitor the marketing mix; BSBMKG552 Design and develop marketing communication plans; BSBMKG555 Write persuasive copy; and BSBPMG430 Undertake project work. Equivalent competencies are predecessors to these units, which have been mapped as equivalent
  OR
  Have four years equivalent full-time relevant work experience.
- Access to a computer and the internet.
- 18 years old or above to apply for this course.
- Satisfactory completed Year 12 of secondary education or its equivalent and/or
- For overseas students whose first language is not English an overall IELTS score of 5.5 or equivalent OR
- Pass an Abbey College Australia entry test designed to assess the level of English proficiency.

BSB50820 I CRICOS CODE 103692K

Diploma of Project Management

Diploma of Project Management is aimed at equipping you with the skills and knowledge required for diverse Project Management related job roles in various contexts and industry sectors. The course covers the essential skills and knowledge required for managing small to medium-sized projects.

In this course, you will learn about the project management life-cycle and will acquire skills in the PMBOK project management knowledge areas such as management of governance, integration, stakeholders, scope, cost, time, human resources, procurement, communications, risks, and quality.

Course Duration
Full Time - 52 Weeks

Career Opportunities
With relevant working experience graduates of BSB50820 - Diploma of Project Management course may gain employment in the project management field job roles including:

- Project contract manager
- Project leader/team leader
- Project manager (industry specific)
- Project vendor manager

The Diploma qualifies individuals who apply a broad range of specialised knowledge and skills in varied contexts to undertake skilled work and as a pathway for further learning.

Study Pathway
After achieving this qualification candidates may undertake:

- BSB60720 - Advanced Diploma of Program Management or other Advanced Diploma qualifications.

Tuition Fee
$6,000

Qualification Units

- BSBPMG530 Manage project scope
- BSBPMG531 Manage project time
- BSBPMG532 Manage project quality
- BSBPMG533 Manage project cost
- BSBPMG534 Manage project human resources
- BSBPMG535 Manage project information and communication
- BSBPMG536 Manage project risk
- BSBPMG540 Manage project integration
- BSBPMG538 Manage project stakeholder engagement
- BSBTWK502 Manage team effectiveness
- BSBPMG537 Manage project procurement
- BSBPMG539 Manage project governance

Entry Requirements

At Abbey College, students must have/or be:

- Access to a computer and the internet.
- 18 years old or above to apply for this course.
- Satisfactory completed Year 12 of secondary education or its equivalent

and/or

- For overseas students whose first language is not English an overall IELTS score of 5.5 or equivalent

  OR
- Pass an Abbey College Australia entry test designed to assess the level of English proficiency.

BSB60720 I CRICOS CODE 103693J

Advanced Diploma of Program Management

A program is defined as a set of interrelated projects, each of which has a project superintendent. The Advanced Diploma of Program Management will equip you in acquiring specialised knowledge and skills in program management that you could apply across a range of organisational and industry contexts.

You will learn how to manage or direct a program to achieve organisational objectives and will gain skills and knowledge in initiating, directing, planning, and leading a range of program functions.

Course Duration
Full Time - 78 Weeks

Career Opportunities
With relevant working experience graduates of BSB60720 - Advanced Diploma of Program Management course may gain employment in the program management field job roles including:

- Project Director
- Project Manager
- Project Management Section Leader

The Advanced Diploma qualifies individuals who apply specialised knowledge in a range of contexts to undertake advanced skilled or paraprofessional work and as a pathway for further learning.

Study Pathway
After achieving this qualification candidates may choose to undertake studies at higher education level.

Tuition Fee
$9,000

Qualification Units

- BSBPMG630 Enable program execution
- BSBSTR601 Manage innovation and continuous improvement
- BSBFIN601 Manage organisational finances
- BSBPMG634 Facilitate stakeholder engagement
- BSBLDR601 Lead and manage organisational change
- BSBPMG635 Implement program governance
- BSBPMG637 Engage in collaborative alliances
- BSBPMG636 Manage benefits
- ICTICT612 Develop contracts and manage contract performance
- BSBPMG631 Manage program delivery
- BSBPMG632 Manage program risk
- BSBPMG633 Provide leadership for the program

Entry Requirements

At Abbey College, students must have/or be:

- Have completed one of the following qualifications: BSB50820 Diploma of Project Management; or BSB51415 Diploma of Project Management (or a superseded equivalent version).
  OR
  Have completed two years equivalent full-time relevant workplace experience at a significant level within a project or program environment within an enterprise.
- Access to a computer and the internet.
- 18 years old or above to apply for this course.
- Satisfactory completed Year 12 of secondary education or its equivalent and/or For overseas students whose first language is not English an overall IELTS
- score of 5.5 or equivalent
  OR
- Pass an Abbey College Australia entry test designed to assess the level of English proficiency.

BSB80120 I CRICOS CODE 103694H

Graduate Diploma of Management (Learning)

This qualification reflects the role of individuals who apply highly specialised knowledge and skills in the field of organisational learning and capability development. Individuals in these roles generate and evaluate complex ideas. They also initiate, design and execute major learning and development functions within an organisation. Typically, they would have full responsibility and accountability for the personal output and work of others. This qualification may apply to leaders and managers in an company where learning is used to build organisational capability. The job roles that relate to this qualification may also include RTO Manager and RTO Director.

Course Duration
Full Time - 78 Weeks

Career Opportunities
With relevant working experience graduates of BSB80120 – Graduate Diploma of Management (Learning) course may gain employment in the management and commerce field job roles including:

- Career Development Manager (Education Sector)
- RTO Manager
- RTO Education Advisor

Graduates at this level will apply knowledge and skills to demonstrate autonomy, well-developed judgement, adaptability and responsibility as a practitioner or learner. They will have advanced theoretical and technical knowledge in one or more disciplines or areas of practice.

Study Pathway
After achieving this qualification candidates may undertake further higher education (Master degree or above)

Tuition Fee
$13,500

Qualification Units

- BSBHRM613 Contribute to the development of learning and development strategies
- BSBLDR601 Lead and manage organisational change
- BSBSTR801 Lead innovative thinking and practice
- BSBLDR811 Lead strategic transformation
- TAELED803 Implement improved learning practice
- PSPMGT012 Facilitate knowledge management
- BSBINS603 Initiate and lead applied research
- BSBOPS601 Develop and implement business plans

Entry Requirements

At Abbey College, students must have/or be:

- Have completed a bachelor's degree in related fields of study or an Advanced Diploma qualification in related fields of study
  OR
  Have completed a Diploma or Certificate IV qualification in related fields of study PLUS one year equivalent relevant workplace experience
- Access to a computer and the internet.
- 18 years old or above
- For overseas students whose first language is not English an overall IELTS score of 5.5 or equivalent
  OR
- Pass an Abbey College Australia entry test designed to assess the level of English proficiency.

ICT40120 I CRICOS CODE 102822B

Certificate IV in Information Technology Networking

This qualification reflects the role of individuals who are job ready and competent in a wide range of information and communications technology (ICT) roles and apply a broad range of skills in varied work contexts, using problem solving skills and effective communication with others.

The skills required for these roles may include, but are not restricted to:

- Networking: installing, configuring and testing networks and servers in organisations
- Systems administration support: implementing maintenance procedures and support to help troubleshoot system applications

Course Duration

Full Time - 52 Weeks

Career Opportunities

Possible job titles relevant to this qualification include:

- IP-based network Installer
- Specialised network infrastructure installer
- Secure IT network installer
- Entry-level Network Support
- Entry-level Server Support

Study Pathway

Graduates will have significant telecommunication and information technology network knowledge and can consolidate and build pathways to further education and employment opportunities including but not limited to:

- ICT50120 Diploma of Information Technology
- ICT51015 Diploma of Telecommunications Engineering
- ICT60615 Advanced Diploma of telecommunications Network Engineering

Tuition Fee

$7,000

Qualification Units

• ICTNWK422	Install and manage servers
• ICTNWK429	Install hardware to networks
• ICTNWK423	Manage network and data integrity
• BSBXCS404	Contribute to cyber security risk management
• ICTICT445	Connect and configure devices and hardware components
• ICTSAS436	Evaluate ICT system status
• ICTSAS438	Implement maintenance procedures
• ICTSAS441	Support ICT system software
• ICTPRG302	Apply introductory programming techniques
• ICTNWK420	Install and configure virtual machines for sustainable ICT
• ICTICT443	Work collaboratively in the ICT industry
• ICTSAS432	Identify and resolve client ICT problems
• ICTSAS442	Provide first-level remote help desk support
• ICTICT426	Identify and evaluate emerging technologies and practices
• BSBCRT404	Apply advanced critical thinking to work processes
• ICTNWK421	Install, configure and test network security
• ICTSAS443	Support operating system users and troubleshoot applications
• ICTTEN434	Install, configure and test internet protocol networks
• ICTICT451	Comply with IP, ethics and privacy policies in ICT environments
• ICTNWK424	Install and operate small enterprise branch networks

Entry Requirements

- Computer skills with the ability to modify and save a document and to upload attachments.
- Access to computer and the internet.
- 18 years old or above to apply for this course.
- Satisfactory completed Year 12 of secondary education or its equivalent.

and/or

For overseas students whose first language is not English an overall IELTS
- score of 5.5 or equivalent OR
- Pass an Abbey College Australia entry test designed to assess the level of English proficiency.

ICT50220 I CRICOS CODE 102822B

Diploma of IT (Cyber Security & Adv. Networking)

This qualification reflects the role of individuals in a variety of information and communications technology (ICT) roles who have established specialised skills in a technical ICT function.

Individuals in these roles carry out moderately complex tasks in specialist fields, working independently, as part of a team or leading deliverables with others. They may apply their skills across a wide range of industries, business functions and departments, or as a business owner (sole trader/contractor).

Course Duration
Full Time - 104 Weeks

Career Opportunities
With relevant working experience graduates of this course may gain employment in job roles including:

- Cyber security engineer
- Cyber security analyst
- Cyber security technician
- ICT security consultant
- Website penetration tester
- Security support officer
- Systems tester
- Small Scale network manager
- Network support technician
- Network engineering technical officer
- Assistant network security support officer

Study Pathway
Graduates will have significant cyber security and information technology network knowledge and can consolidate and build pathways to further education and employment opportunities including:

- Bachelor of Information Technology (Network Security)
- ICT60120 Advanced Diploma of Information Technology

Tuition Fee
$14,000

Qualification Units

BSBCRT501	Originate and develop concepts
ICTSAS527	Manage client problems
BSBXCS402	Promote workplace cyber security awareness and best practices
BSBXTW401	Lead and facilitate a team
ICTICT517	Match ICT needs with the strategic direction of the organisation
ICTICT532	Apply IP, ethics and privacy policies in ICT environments
ICTNWK536	Plan, implement and test enterprise communication solutions
ICTNWK529	Install and manage complex ICT networks
ICTNWK540	Design, build and test network servers
ICTNWK557	Configure and manage advanced virtual computing environments
ICTCYS407	Gather, analyse and interpret threat data
ICTCYS610	Protect critical infrastructure for organisations
ICTCYS613	Utilise design methodologies for security architecture
ICTSAS524	Develop, implement and evaluate an incident response plan
ICTSAS526	Review and update disaster recovery and contingency plans
ICTNWK559	Install an enterprise virtual computing environment
ICTNWK538	Install and maintain valid authentication processes
ICTNWK546	Manage network security
ICTNWK550	Design ICT system security controls
ICTNWK545	Develop, implement and evaluate systems and applications security

Entry Requirements

- Complex computer skills with the ability to modify and save a document and to upload attachments.
- Access to computer and the internet.
- 18 years old or above to apply for this course.
- Satisfactory completed Year 12 of secondary education or its equivalent.

and/or

For overseas students whose first language is not English an overall IELTS
- score of 5.5 or equivalent. OR
- Pass an Abbey College Australia entry test designed to assess the level of English proficiency that is equivalent to IELTS Academic 5.5.

ICT51015 I CRICOS CODE 097674M

Diploma of Telecommunications Engineering

This qualification reflects the role of a technical specialist, with high level skills and knowledge in telecommunications and information technology (IT) networks using internet protocol (IP) systems.

An individual in this role can install, test and commission voice and data communications networks in medium to large enterprises using next generation networks technologies.

They can provide specialist technical support in monitoring and administering the installation and upgrade of large telecommunications and IT networks including local area networks (LAN) and wide area networks (WAN), IP based protocol systems, voice over internet protocol (VoIP) and unified communications networks, secured networks, cellular mobile networks, microwave systems, wireless and wired line networks, databases, routers, switches and servers.

Course Duration
Full Time - 52 Weeks

Career Opportunities
Possible job titles relevant to this qualification include:

- IP-based network Installer
- Specialised network infrastructure installer
- Secure IT network installer
- Installer of emerging technologies
- Telecommunications technical specialist
- Entry-level Network Engineer
- Entry-level Server Administrator
- Entry-level Network Administrator
- Server/Network Support Level 2-3

Study Pathway
There is a direct pathway between this qualification and a higher level qualification. Students may undertake a higher qualification such as the ICT60615 Advanced Diploma of Telecommunications Network Engineering or a range of other Advanced Diploma qualifications and this may have advanced standing in an Australian university.

Tuition Fee
$7,000

Qualification Units

BSBSUS501	Develop workplace policy and procedures for sustainability
BSBWHS521	Ensure a safe workplace for a work area
ICTPMG503	Prepare a project brief
ICTPMG504	Prepare project specifications
ICTTEN516	Produce technical solutions from business specifications
BSBPMG522	Undertake project work
ICTTEN502	Design a telecommunications project
ICTNWK516	Determine best-fit topology for a local network Administer a data
ICTTEN511	communications network
ICTSUS501	Implement server virtualisation for a sustainable ICT system
ICTTEN513	Install, configure and test a local area network switch
ICTTEN514	Install, configure and test a server

Entry Requirements

Entry to this qualification is limited to those individuals who:

- Have completed a Certificate IV or Diploma from the ICT Information and Communications Technology Training Package. or
- Have completed a Certificate III in Telecommunications with at least one year full time equivalent and relevant telecommunications practical experience. or
- Have completed a Certificate III or a Certificate IV qualification in related technical fields of study with at least one-year full time equivalent and relevant telecommunications practical experience. OR
- Have completed a minimum of three years equivalent full-time experience in the telecommunications industry with particular technical experience in; installation of cabling; diagnosis and rectification of telecommunications system faults; and the delivery and operation of network infrastructure, for core and access networks in accordance with industry regulations and legislative requirements.

ICT60220 I CRICOS CODE 099115D

Advanced Diploma of Telecommunications Network Engineering

Why study Telecommunications Network Engineering at Abbey?

Abbey College Australia was the first VET college to offer the ICT60615 Advanced Diploma of Telecommunications network Engineering in NSW, thus the estate's pioneer in the TNE training, with dozes of ultra-qualified trainers, ready to facilitate the qualification of our students, our delivery methods counts with face-to-face and a self-paced 24/7 online learning platform and materials that comprise of recorded lecture, interactive digital resources, eBooks, power point's and exclusively videos.

Exclusive real world practical projects program

Students of ICT60615 Advanced Diploma of Telecommunications network Engineering can count with real-world practical projects that enhance students' understanding on the concepts and skills learned throughout the course. The project is an additional but optional service that student can access to gain real-world experiences on telecommunications, making a "Ready-to-work" professional.

How big is the Telecommunication Network Industry?

723,334

ICT sector employs approximately 723,334 workers in Australia

5.7% of total employment in Australia

5.7% percent of total national employment

12.5% per annum job gowth

ICT jobs are expected to grow by 12.5% per annum

Course Outline

Take your career in information communications Networking Engineering further with the Advanced Diploma of Telecommunications Networking Engineering at Abbey College Australia.

This advanced course was designed for people willing to embark in one of the largest industries in the world, the Information and Communications Technology (ICT) industry. It encompasses anything that is involved with computers, including storing, retrieving, sending and manipulating data and information and their installation, Network Designing, operation, repair and maintenance.
In a nutshell, the IT field in general works providing support, cyber security solutions, digital media tools, software development and programming, web and database design, networking infrastructure, business analysis, cloud computing, telecommunications, and management.
There are many types of information technology careers and opportunities available in Australia and internationally; The Telecommunications Network Engineering is one of the most required since it's the base of the communications. The ICT sector forecast to add over 67,800 jobs in Australia from 2018 to 2023.1 By studying Telecommunications networking engineering, you'll gain transferrable and diverse skills, and knowledge needed to perform at a strategic leadership level and deliver best-practice technological solutions tailored to the needs of your business or client.

Course Duration
Full Time - 104 Weeks

Career Opportunities
Students successfully finishing this course may gain employment in a range of industries. Examples of indicative job roles include:

- Network engineering technical officer
- Telecommunications network manager
- Optical network designer
- IP based convergence integrator
- IP based optical network designer
- Network security manager

Study Pathway
Preferred pathways for candidates considering this qualification include:

- Graduates of the Diploma of Telecommunications Engineering or other equivalent qualification or
- Some vocational experience assisting in range of support roles without a formal business qualification.
- After completing this course, students may gain entry to a degree course in the same or related field.

Tuition Fee
$18,000

Qualification Units

• ICTPMG610	Develop a project management plan
• ICTPMG611	Prepare a detailed design brief
• ICTSUS601	Integrate sustainability in ICT planning and design projects
• ICTTEN611	Produce an ICT network architecture design
• ICTNWK509	Design and implement a security perimeter for ICT networks
• ICTNWK502	Implement secure encryption technologies
• ICTNWK518	Design an enterprise wireless local area network
• ICTSUS602	Establish a business case for sustainability and competitive advantage in ICT Projects
• BSBDES602	Research global trends
• ICTNWK503	Install and maintain valid authentication processes

Entry Requirements

- Computer skills with the ability to modify and save a document and to upload attachments.
- Access to computer and the internet.
- 18 years old or above to apply for this course.
- Satisfactory completed Year 12 of secondary education or its equivalent.

and/or

- For overseas students whose first language is not English an overall IELTS score of 5.5 or equivalent. OR
- Pass an Abbey College Australia entry test designed to assess the level of English proficiency that is equivalent to IELTS Academic 5.5.

PSP60816 I CRICOS CODE 093459F

Advanced Diploma of Translating

The Advanced Diploma of Translating is a National Accreditation Authority for Translators and Interpreters (NAATI) endorsed Professional Level Course. It aims to provide the students with contextual knowledge, bilingual skills in English and Chinese as well as ethics. This knowledge is needed to perform competently as a professional translator, the standard corresponding to NAATI professional levels. In addition to the regular training and assessments, this course also includes an extra 10 hours per week holistic training component specifically designed to meet such requirements. After successfully completing the course students will be well equipped with both theoretical and practical knowledge skills required for practicing as a translator from English into Chinese.

Course Duration
Full Time - 50 weeks
Fast-track - 25 weeks

Career Opportunities
Students successfully finishing the PSP60816 Advanced Diploma of Translating course may gain employment in the public and private sectors as an English to Chinese translator, either on a freelance or contract basis. In addition, many graduates may perform some translating tasks as part of their principal duties in jobs requiring translating, bilingual and cross-cultural communication skills, in different industries.

Study Pathway
Students completing this qualification are eligible for credit against selected university degree programs.

Tuition Fee
Full Time: $10,000
Fast-track: $5,000

Qualification Units

- PSPTIS100 Apply codes and standards to professional judgement
- PSPTIS101 Negotiate translating and interpreting assignments
- PSPTIS060 Analyse text types for translation of special purpose texts (LOTE English)
- PSPTIS061 Quality assure translations
- CUAWRT401 Edit texts
- PSPTIS062 Translate special purpose texts from English to LOTE
- PSPTIS064 Read and analyse special purpose English texts to be translated
- PSPTIS067 Demonstrate complex written LOTE proficiency in different subjects and cultural contexts
- PSPTIS002 Build glossaries for translating and interpreting assignments
- PSPTIS071 Translate multimedia source material
- PSPTIS072 Use translation technology
- PSPTIS065 Read and analyse special purpose LOTE texts to be translated
- PSPTIS003 Prepare to translate and interpret

Entry Requirements

Students must have/ or be:

- Be 18 years of age or above
- Completion of Year 12 or equivalent
- ESL (English as Second Language) applicants must demonstrate proficiency in English with an IELTS score of 6, or completion of a recognised Degree or Diploma or equivalent in any discipline from an English speaking country
  Additionally for Fast-tracked students:
- Undertake an intake test to demonstrate adequate competency in both English and LOTE (Language Other Than English) as part of the enrollment process

STUDY IN ABBEY COLLEGE AUSTRALIA

Information About Our Courses

Study Pathway

The Pathway of studying Vocational Education and Training courses provide students with qualifications to enter Tertiary Institutions like Universities and other Colleges of Higher Learning. Credit packages and articulation arrangements will vary from Institutes depending upon the course you wish to study and can be applied for separately.

Delivery Modes

15-hour face-to-face learning and 5-hour online learning on a weekly basis, except term breaks.

Assessment Methods

Outcome-focused competency-based system: Students will be required to complete reports, projects and presentations, etc. to demonstrate that they possess the skills and knowledge specified in units of comtetency.

Recognition of Prior Learning (RPL)

RPL is an assessment-only process that assesses the competency of an individual-competency which may have been acquired through formal, non-formal and/or informal learning. This assessment seeks to determine the extent to which an individual meets the requirements specified in trianing packages or VET accredited courses. For details regarding RPL application, please refer to the Student Handbook.

APPLY, FEES, INTAKES

How to Apply

1. Choose Course

Check out our course outline and entry requirements on our website.

2. Complete The Enrolment Form

Read the terms & Conditions available from our website

3. Provide Relevant Documents

Attach all relevant documents.
For example
-Certified copy of passport
-Education qualifications
-English qualifications
-Working experience (if required)
-RPL application (if required)

4. Submit Your Application

Return your application form and the necessary documents to:
L1,L2,L6 770 George St, Sydney NSW 2000 Australia
OR email to: info@abbeycollege.edu.au

5. Provide Further Information

After the initial review of your application, the Student Administration team may reach out to you for a pre-enrolment interview. Depending on your application, you may be required ro complete a Placement Test.

6. Receive an Offer Letter

If your application is successful you will receive a letter of offer for you nominated course along with a written agreement. When we receive your signed student agreement and fees, we will send you an electronic Confirmation of Enrolment (eCOE). For international students, This eCOE will be required for your visa application. Once the visa is granted, you are ready to go!

Fees & Charges

The Tuition Fee includes access to computers, campus facilities, training and services etc.
For complete list of fees and charges please refer to Student Handbook.

APPLY, FEES, INTAKES

Intake Date

2021		2022		2023	
MAIN	MID	MAIN	MID	MAIN	MID
04 Jan	01 Feb	03 Jan	31 Jan	02 Jan	30 Jan
05 Apr	03 May	04 Apr	02 May	03 Apr	01 May
05 Jul	02 Aug	04 Jul	01 Aug	03 Jul	31 Jul
04 Oct	01 Nov	02 Oct	31 Oct	02 Oct	30 Oct

* Please note, the listed mid-intake dates may not be available to all courses. Please consult college staff before applying.

** For Advance Diploma of Translating intake dates, please consult college staff for separate intake schedule.

* Disclaimer: Information here is correct at time of printing and is subject to change without notice.

Please contact Abbey College for any additional information.

PARTNERS & ACCREDITATIONS

LIFE IN SYDNEY, AUSTRALIA

Young, Multicultural and Open **Country**

Australia has six states and two major mainland territories. People from all parts of the world travel to live in or visit Australia. The country is surrounded by water offering beautiful beaches and amazing natural attractions like the Great Barrier Reef, many National Parks, deserts, tropical forests, canyons, mountain, and more. Some of Australia's most popular recreational activities are surfing and skiing.

Freedom to Create Anything.

Sydney is one of the first cities established in Australia. It's also the largest and most populous city in Australia and Oceania. This cosmopolitan city boasts the famous Sydney Opera House and Harbour Bridge. There are also numerous world class restaurants and shopping areas. Students joining us will always have something to do whilst in Sydney.

LIFE IN SYDNEY, AUSTRALIA

Estimated Cost of Living

Living expenses can include accommodation, transportation, food, clothes, books and entertainment. You will need approximately AUD $21,041 to cover the whole year of study in Sydney (excluding tuition fees). Rents are fairly high in Sydney but this depends on whether you choose to share with friends and which suburb you choose to live in. Transport is easy to access as all trains, buses, ferry and light rails lead to the CBD.

Estimated Cost of Living I Find Work While You Study I Oversea Student Health Cover

International students are allowed to work for 40 hours per fortnight whilst studying full time. There are numerous casual and part-time jobs available for students in cafes, restaurants, or retail businesses. Working offers you the right to minimum wage as well as superannuation.

For more information, visit www.fairwork.gov.au

The Australian government requires that all international students have Overseas Student Health Cover (OSHC). Australia offers a world-class health care system. This is great for the quality of treatment for anyone injured or sick in Australia; however, it can become quite costly. Having OSHC can assist in mitigating these costs. BUPA is a popular insurance company with international students.

JOIN US TODAY SYDNEY, AUSTRALIA

Abbey
COLLEGE AUSTRALIA

SYDNEY CAMPUS

L1, L2, L6 770 George St,
Sydney NSW 2000 Australia

CONTACT INFO

Phone: 02 9055 8558
Email: info@abbeycollege.edu.au
Web: www.abbeycollege.edu.au