



Course Guide 2024

📍 Sydney 📍 Adelaide



BUSINESS &
MANAGEMENT



TRANSLATING
INTERPRETING



MARKETING &
COMMUNICATION



TELECOMMUNICATION
ENGINEERING



CYBER SECURITY &
INF. TECHNOLOGY



CIVIL
CONSTRUCTION



DELIVERING TODAY'S SKILLS SINCE 2005



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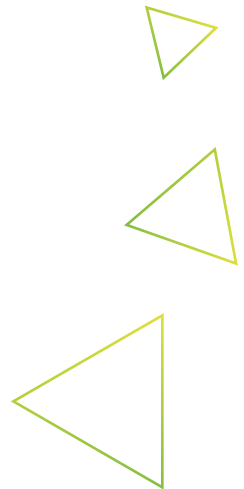
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ABOUT ABBEY COLLEGE AUSTRALIA

Through 19 years of success, with tens of thousands of students from all over the world, Abbey College Australia prides ourselves as one of the leading vocational education and training providers in Sydney.

We offer work-ready training and qualifications that supply solutions to individuals and organisations to adapt and thrive in a fast-paced world. The objective to help our students to reach their career goals is achieved by providing them with solid fundamental skills and outcome-orientated training purposefully designed by academics and industry experts - with a special focus on employment outcome.

We always want to ensure our graduates can become successful professionals equipped with knowledge, skills and qualities the industries are looking for.

Since 2017, Abbey College Australia has invested significant resources in our Sydney and Adelaide campus by renovating both facilities. Sydney campus located three minutes' walk from Central Station and Adelaide Campus is in the heart of its charming CBD. We also operate dedicated staff development programs to ensure outstanding teaching methods and first-class student service.

Our core values are what makes us unique and appealing to students, partners and employees since 2005.

Such hard work and commitment afford us the confidence that we have built a college able to help students to succeed, and this is the driving force for us to continue to believe that **"YOUR FUTURE BEGINS HERE"**.



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OUR PHILOSOPHY

Who We Are & How We Make Things Happen

MISSION

- Our goal is to improve people's lives through, inspiring, creative education and fit-for-purpose training.
- We will work tirelessly to empower individuals to realise their true potential with skills, knowledge, and the mindset to contribute to the continued development of our society and communities as a whole.
- We will advocate for all to explore further in their pursuit of excellence and imagine a better world - Your Future Begins Here at Abbey College Australia.

VALUE

- Integrity and ethics behaviour
- Empowering learners for career success
- Fairness for learners and staffs
- Excellence in teaching and innovative thinking
- Proactiveness and willingness to help
- Collaboration and teamwork
- Diversity and inclusion is our strength
- Environmental responsibility and sustainability



OBJECTIVES

Abbey College Australia's objective is to become one of the top training providers in Australia within the next 10 years. By 2040, Abbey College Australia aspires to become one of the top ten education providers in the Asia Pacific, graduating over 10 thousand students every year, and transform ourselves into a cutting-edge research, teaching and innovation powerhouse.



ABOUT US

Why Choose **Abbey**?

Studying in a college that supports you every step of the way is as important as having a nice and well located campus, highly skilled trainers, outstanding customer service and a range of courses to help you to achieve your education goals. AND YES, WE TICK ALL THESE BOXES!

- ✓ A college with 19 years of experience.
- ✓ A wide range of courses in Information Technology, Business, Marketing & Communication, Project Management and Translating.
- ✓ Pathways with some of the best universities in Australia.
- ✓ Progressive training opportunities, from ELICOS language schools straight to one of our Vocational courses.
- ✓ English study groups. Make friends and improve skills communications.
- ✓ Flexible timetables. Classes available from Monday to Friday.
- ✓ Online and Face-to-face training
- ✓ Intake calendar all year-round
- ✓ Career counselling
- ✓ Catch-up / Supporting classes for study & work Balance
- ✓ Prime location (3 minutes from Sydney central station)
- ✓ Library facility
- ✓ Social and academic events for students
- ✓ Award winning Customer & students Service
- ✓ Student support in your language.

Here to help you to **Achieve Your Dreams**

Though it has been a tough time for the whole world, we have hundreds of reasons to celebrate life!

Through all of our courses, Abbey and its students have reached a historical number of hundreds of students graduating in 2022, stepping into another level of their careers. We can't wait to celebrate the achievement of 2023' students throughout 2023!



STUDY AT ABBEY COLLEGE AUSTRALIA

Information **About Our Courses**



Study Pathway

The Pathway of studying Vocational Education and Training courses provide students with qualifications to enter Tertiary Institutions like Universities and other Colleges of Higher Learning. Credit packages and articulation arrangements will vary from Institutes depending upon the course you wish to study and can be applied for separately.

Delivery Modes

15-hour face-to-face learning and 5-hour online learning on a weekly basis, except term breaks.

Assessment Methods

Outcome-focused competency-based system: Students will be required to complete a variety of assessment methods for units studied to demonstrate they have the breadth and depth of skills and knowledge required for industry-level graduate expectations and requirements.

Recognition of Prior Learning (RPL) and Credit Transfer (CT)

If you've previously completed studies in an area related to your intended course, or you feel that your employment experience has given you adequate knowledge of a learning area, you may decide to apply to have your knowledge and experience recognised.

If you feel this applies to you it is important that you let us know at the time you apply for enrolment so that we may assess you. If your application is successful, you may have a shorter course and visa period.

Please contact us to discuss RPL and CT opportunities through info@abbeycollege.edu.au.

RPL and CT policy and procedure are detailed in our Student Handbook.



STUDENT INFORMATION

YOUR FUTURE BEGINS HERE

ORIENTATION AND ENROLMENT

At Abbey College we provide orientation at the start of every term for new students. Orientation is usually held Thursday mornings at 9am prior to the course commencement date. This session is compulsory for all newly arriving international students or student starting a new course. Students will get a chance to meet the staff, tour the campus, receive their timetable. This also gives you the opportunity to ask any questions you might have about the program or living in Australia. Student Handbook and all forms relevant to their time at Abbey College available at RTO.

STUDENT SUPPORT

At Abbey College we seek to present students with the best service during their time of study. We offer officers who provide on-going support services to students. This includes advice regarding academic, health insurance, welfare, social activities, and effective study methods. These welfare officers are also your main point of contact at Abbey College.

ACADEMIC SUPPORT

All of the academic staff members at Abbey College are highly qualified. Trainers and assessors are certified with experience inside the classroom and in their fields. They are also aware of industry trends and stay up-to-date with the latest information to help you achieve your future career goals.



STUDY WITH US, ENROL NOW

Choose Your Course



WHAT COURSE?



▶ BUSINESS

BSB40120 Certificate IV in Business
BSB50120 Diploma of Business
BSB60120 Advanced Diploma of Business

▶ MARKETING & COMMUNICATION

BSB40820 Certificate IV in Marketing and Communication
BSB50620 Diploma of Marketing and Communication
BSB60520 Advanced Diploma of Marketing and Communication

▶ PROJECT MANAGEMENT

BSB50820 Diploma of Project Management
BSB60720 Advanced Diploma of Program Management

▶ MANAGEMENT (LEARNING)

BSB80120 Graduate Diploma of Management (Learning)

▶ INFORMATION TECHNOLOGY

ICT40120 Certificate IV in Information Technology (Networking and System Administration Support)
ICT50220 Diploma of Information Technology (Cyber Security and Advanced Networking)
ICT60220 Advanced Diploma of information Technology (Telecommunications Network Engineering)

▶ CONSTRUCTION

RII60520 Advanced Diploma of Civil Construction Design

▶ TRANSLATING

PSP60822 Advanced Diploma of Translating
PSP50922 Diploma of Interpreting



BSB40120 Certificate IV in Business (Operations)

CRICOS COURSE CODE 105129K

This qualification reflects the role of individuals in a variety of Business Services job roles. These individuals may have supervisory performance accountabilities.

Individuals in these roles carry out a mix of specialist and moderately complex administrative or operational tasks that require self-development skills. They use well-developed skills and a broad knowledge base to apply solutions to a defined range of unpredictable problems and analyse information from a variety of sources. They may provide leadership and guidance to others with some limited responsibility for the output of others.

Course delivery modes: Blended learning system in Sydney or Adelaide Campus | Course conducted in English

To whom is this course recommended? International students who are interested in developing their knowledge and skills in business management.

Course Duration

52 Weeks - Delivered full time

4 terms (36 study weeks and scheduled breaks).

Career Opportunities

With relevant working experience graduates of BSB40120 - Certificate IV in Business course may gain employment in administration job roles including:

- Accounts Clerk,
- Customer Service Advisor
- Office Administration Assistant
- E-business Practitioner
- Community and personal services officers

Study Pathway

Graduates will have knowledge and skills for application in a business environment. The course is suitable for students with prior knowledge looking to upskill, and others with limited experience in the field, looking to obtain entry-level employment in an industry. Graduates can consolidate and build pathways to further education and employment opportunities including:

- BSB50120 Diploma of Business
- BSB60120 Advanced Diploma of Business

Tuition Fee

\$6,000 for the full course



Qualification Units

- BSBCRT411 Apply critical thinking to work practices
- BSBTEC404 Use digital technologies to collaborate in a work environment
- BSBTWK401 Build and maintain business relationships
- BSBWHS411 Implement and monitor WHS policies, procedures and programs
- BSBWRT411 Write complex documents
- BSBXCM401 Apply communication strategies in the workplace
- BSBHRM415 Coordinate recruitment and onboarding
- BSBPEF401 Manage personal health and wellbeing
- BSBPEF403 Lead personal development
- BSBSTR402 Implement continuous improvement
- BSBOPS404 Implement customer service strategies
- BSBOPS402 Coordinate business operational plans



Entry Requirements

- Confidence in modifying, saving and uploading documents across the Microsoft Office suite, such as Excel spreadsheets and word documents.
- Access to computer and the internet.
- 18 years old or above to apply for this course.
- Satisfactory completed Year 11 of secondary education or its equivalent.
and/or
- For overseas students whose first language is not English, an overall IELTS score of **6.0** or equivalent OR
 - Pass an Abbey College Australia's entry test designed to assess the level of English proficiency.



BSB50120 Diploma of Business (Operations)

CRICOS COURSE CODE 105130F

This qualification reflects the role of individuals in a variety of Business Services job roles. These individuals may have frontline management accountabilities.

Individuals in these roles carry out moderately complex tasks in a specialist field of expertise that requires business operations skills. They may possess substantial experience in a range of settings, but seek to further develop their skills across a wide range of business functions.

Course delivery modes: Blended learning system in Sydney or Adelaide Campus | Course conducted in English

To whom is this course recommended? International students who are interested in developing their knowledge and skills in business management.

Course Duration

52 Weeks - Delivered full time

4 terms (36 study weeks and scheduled breaks).

Career Opportunities

Examples of indicative job roles include:

- Business owner/ Corporate services manager/ Executive officer/ Project consultant

Study Pathway

Pathways to the qualification:

There are no pre-requisite requirements for this course but pathways for candidates considering this qualification may include:

- BSB40120 - Certificate IV in Business or other relevant qualification/s
- with extensive vocational experience in a business context

Pathways from the qualification:

Graduates will have knowledge and skills for application in a business environment. The course is suitable for students with prior knowledge looking to upskill, and others with limited experience in the field, looking to obtain employment in an industry setting.

Graduates can consolidate and build pathways to further education and employment opportunities including:

- BSB60215 Advanced Diploma of Business
- Bachelor programs at University

Tuition Fee

\$6,000 for the full course.



Qualification Units

- BSBCRT511 Develop critical thinking in others
- BSBFIN501 Manage budgets and financial plans
- BSBOP501 Manage business resources
- BSBSUS511 Develop workplace policies and procedures for sustainability
- BSBXCM501 Lead communication in the workplace
- BSBOP502 Manage business operational plans
- BSBOP503 Develop administrative systems
- BSBOP504 Manage business risk
- BSBTWK503 Manage meetings
- BSBTEC403 Apply digital solutions to work processes
- BSBHRM525 Manage recruitment and onboarding
- BSBINS501 Implement information and knowledge management systems



Entry Requirements

- Confidence in modifying, saving and uploading documents across the Microsoft Office suite, such as Excel spreadsheets and word documents.
 - Access to computer and the internet.
 - 18 years old or above to apply for this course.
 - Satisfactory completed Year 12 of secondary education or its equivalent.
- and/or**
- For overseas students whose first language is not English, an overall IELTS score of **6.0** or equivalent OR
 - Pass an Abbey College Australia entry test designed to assess the level of English proficiency.



BSB60120 Advanced Diploma of Business

CRICOS COURSE CODE 105131E

This qualification reflects the role of individuals in a variety of Business Services job roles. These individuals may have general management accountabilities.

Individuals in these roles carry out complex tasks in a specialist field of expertise. They may undertake technical research and analysis, and will often contribute to setting the strategic direction for a work area.

The qualification is suited to individuals who are responsible for the supervision and leadership of a team or work area (including by managing staff performance and making staffing decisions).

Licensing/Regulatory Information: No licensing, legislative or certification requirements apply to this qualification at the time of publication.

Course delivery modes: Blended learning system in Sydney or Adelaide Campus | Course conducted in English.

To whom is this course recommended? International students who are interested in developing their knowledge and skills in business management.

Course Duration

78 Weeks - Delivered full time
6 terms (54 study weeks and scheduled breaks).

Career Opportunities

Examples of indicative job roles include:

- Senior Administrator/ Senior Executive
- Business Manager/ Team Leader

Study Pathway

Pathways to the qualification:

Candidates may enter the qualification through a limited number of entry points including:

BSB50120 - Diploma of Business or other relevant qualification/s OR

- Have completed two years equivalent full-time relevant workplace experience in an operational or leadership role in an enterprise.

Pathways from the qualification:

Graduates will have advanced knowledge and skills for application in a business environment. The course content will enable students with prior knowledge to upskill, and others with limited experience to gain theoretical and practical skills in business management. Graduates can consolidate and build pathways to further education and employment opportunities including:

- Bachelor programs at University

Tuition Fee

\$9,000 for the full course.



Qualification Units

- BSBCRT611 Apply critical thinking for complex problem solving
- BSBFIN601 Manage organisational finances
- BSBOPS601 Develop and implement business plans
- BSBSUS601 Lead corporate social responsibility
- BSBTEC601 Review organisational digital strategy
- BSBINS601 Manage knowledge and information
- BSBSTR602 Develop organisational strategies
- BSBLDR602 Provide leadership across the organisation
- BSBLDR522 Manage people performance
- BSBHRM614 Contribute to strategic workforce planning



Entry Requirements

- Have completed a Diploma or Advanced Diploma from the BSB Training Package (current or superseded equivalent versions).
OR
- Have two years equivalent full-time relevant workplace experience in an operational or leadership role in an enterprise.
- Confidence in modifying, saving and uploading documents across the Microsoft Office suite, such as Excel spreadsheets and word documents.
- Access to a computer and the internet.
- 18 years old or above to apply for this course.
- Satisfactory completed Year 12 of secondary education or its equivalent
and/or
- For overseas students whose first language is not English an overall IELTS score of **6.0** or equivalent
OR
- Pass an Abbey College Australia entry test designed to assess the level of English proficiency.



BSB40820 Certificate IV in Marketing and Communication

CRICOS COURSE CODE 103689E

This qualification reflects the role of individuals who use well developed marketing and communication skills and a broad knowledge base in a wide variety of contexts. This qualification applies to individuals in full-time marketing roles, as well as those who are responsible for an organisation's marketing in addition to other duties.

Individuals in these roles apply solutions to a defined range of unpredictable problems and analyse and evaluate information from a variety of sources.

Course delivery modes: Blended learning system in Sydney or Adelaide Campus | Course conducted in English

To whom is this course recommended? International students who are interested in developing their knowledge and skills in marketing and communication.

Course Duration

52 Weeks - Delivered full time
4 terms (36 study weeks and scheduled breaks).

Career Opportunities

With relevant working experience graduates of this course may gain employment in the management and commerce field job roles including:

- Media Planner
- Community Relations Team Leader (Local Government)
- Direct Marketing Officer
- Assistant Advertising Account Planner
- Public Relations Officer
- Assistant Account Manager
- Marketing Officer
- Copywriter
- Advertising Account Coordinator
- Market Research Assistant
- Marketing Coordinator
- Promotions Assistant Manager

Study Pathway

After achieving this qualification candidates may undertake:

- BSB50620 Diploma of Marketing and Communication or a range of Diploma level qualifications within the BSB Business Services Training Package, or other Training Packages.

Tuition Fee

\$6,000 for the full course.

Qualification Units

- BSBWRT411 Write complex documents
- BSBCMM411 Make presentations
- BSBCRT412 Articulate, present and debate ideas
- BSBMKG439 Develop and apply knowledge of communications industry
- BSBMKG440 Apply marketing communication across a convergent industry
- BSBINS401 Analyse and present research information
- BSBMKG433 Undertake marketing activities
- BSBOPS403 Apply business risk management processes
- BSBMKG431 Assess marketing opportunities
- BSBMKG434 Promote products and services
- BSBMKG435 Analyse consumer behaviour
- BSBPEF402 Develop personal work priorities

Entry Requirements

- Confidence in modifying, saving and uploading documents across the Microsoft Office suite, such as Excel spreadsheets and word documents.
- Access to a computer and the internet.
- 18 years old or above to apply for this course.
- Satisfactory completed Year 12 of secondary education or its equivalent **and/or**

For overseas students whose first language is not English an overall IELTS score of **6.0** or equivalent OR

- Pass an Abbey College Australia entry test designed to assess the level of English proficiency.



BSB50620 Diploma of Marketing and Communication

CRICOS COURSE CODE 103690A

This qualification reflects the role of individuals who provide leadership and support strategic direction in the marketing and communications activities of an organisation. Their knowledge base may be highly specialised or broad within the marketing and communications field. Typically, they are accountable for group outcomes and the overall performance of the marketing and communication, advertising or public relations functions of an organisation. This qualification applies to individuals in full-time marketing roles, as well as those who are responsible for an organisation's marketing in addition to other duties.

Course delivery modes: Blended learning system in Sydney or Adelaide Campus | Course conducted in English

To whom is this course recommended? International students who are interested in developing their knowledge and skills in marketing and communication.

Course Duration

52 Weeks - Delivered full time
4 terms (36 study weeks and scheduled breaks).

Career Opportunities

With relevant working experience graduates of BSB50620 – Diploma of Marketing and Communication course may gain employment in the management and commerce field job roles including:

- Sales Manager,
- Product Manager,
- Public Relations Manager,
- Marketing Manager,
- Campaign Manager,
- Marketing Coordinator,
- Marketing Team Leader
- Assistant Account Manager (Advertising)

Study Pathway

After achieving this qualification candidates may undertake:

- BSB60520 Advanced Diploma of Marketing and Communication or a range of other Advanced Diploma qualifications. Being AQF level 7 - please contact your preferred higher education provider for more information as we are not a higher education provider.

Tuition Fee

\$6,000 for the full course.

Qualification Units

- BSBMKG543 Plan and interpret market research
- BSBMKG552 Design and develop marketing communication plans
- BSBMKG541 Identify and evaluate marketing opportunities
- BSBMKG542 Establish and monitor the marketing mix
- BSBMKG549 Profile and analyse consumer behaviour for international markets
- BSBMKG545 Conduct marketing audits
- BSBMKG544 Plan and monitor direct marketing activities
- BSBMKG546 Develop social media engagement plans
- BSBFIN505 Manage organisational customer service
- BSBPMG430 Undertake project work
- BSBOPS504 Manage business risk
- BSBMKG555 Write persuasive copy

Entry Requirements

- Have completed BSB42415 Certificate IV in Marketing and Communication-
OR Have completed the following units (or equivalent competencies):
BSBCMM411 Make presentations; BSBCRT412 Articulate, present and debate ideas; BSBMKG433 Undertake marketing activities; BSBMKG435 Analyse consumer behaviour; BSBMKG439 Develop and apply knowledge of communications industry; and BSBWRT411 Write complex documents. Equivalent competencies are predecessors to these units, which have been mapped as equivalent.
OR Have two years equivalent full-time relevant work experience.
- Access to a computer and the internet.
- 18 years old or above to apply for this course.
- Satisfactory completed Year 12 of secondary education or its equivalent
- **and/or**
- For overseas students whose first language is not English an overall IELTS score of **6.0** or equivalent **OR**
- Pass an Abbey College Australia entry test designed to assess the level of English proficiency.
-



BSB60520 Advanced Diploma of Marketing and Communication

CRICOS COURSE CODE 103691M

This qualification reflects the role of individuals who provide leadership and strategic direction in the marketing and communications activities of an organisation. They analyse, design and execute judgements using wide-ranging technical, creative, conceptual and managerial competencies.

Their knowledge base may be highly specialised or broad within the marketing and communications field. Typically they are accountable for group outcomes and the overall performance of the marketing and communication, advertising or public relations functions of an organisation.

Course delivery modes: Blended learning system in Sydney or Adelaide Campus | Course conducted in English

To whom is this course recommended? International students who are interested in developing their knowledge and skills in marketing and communication

Course Duration

104 Weeks - Delivered full time
8 terms (72 study weeks and scheduled breaks).

Career Opportunities

With relevant working experience graduates of BSB60520 – Advanced Diploma of Marketing and Communication course may gain employment in the management and commerce field job roles including:

- Client Services Executive
- Marketing Director
- Advertising Account Director
- Client Services Director
- Marketing Strategist
- Advertising Account Planning Manager
- Marketing Manager

Study Pathway

After achieving this qualification candidates may choose to undertake studies at higher education level.

Tuition Fee

\$12,000 for the full course.

Qualification Units

- BSBMKG626 Develop advertising campaigns
- BSBMKG623 Develop marketing plans
- BSBTWK601 Develop and maintain strategic business networks
- BSBFIN601 Manage organisational finances
- BSBSTR601 Manage innovation and continuous improvement
- BSBOPS601 Develop and implement business plans
- BSBLDR601 Lead and manage organisational change
- BSBMKG624 Manage market research
- BSBMKG622 Manage organisational marketing processes
- BSBLDR602 Provide leadership across the organisation
- BSBAUD601 Establish and manage compliance management systems
- BSBMKG621 Develop organisational marketing strategy

Entry Requirements

- Have completed BSB52415 Diploma of Marketing and Communication **OR**, Have completed the following units (or equivalent competencies): BSBMKG541 Identify and evaluate marketing opportunities; BSBMKG542 Establish and monitor the marketing mix; BSBMKG552 Design and develop marketing communication plans; BSBMKG555 Write persuasive copy; and BSBPMG430 Undertake project work. Equivalent competencies are predecessors to these units, which have been mapped as equivalent.
- **OR**
Have four years equivalent full-time relevant work experience.
Access to a computer and the internet.
- 18 years old or above to apply for this course.
- Satisfactory completed Year 12 of secondary education or its equivalent
- **and/or**
For overseas students whose first language is not English an overall IELTS score of **6.0** or equivalent **OR**
Pass an Abbey College Australia entry test designed to assess the level of English proficiency.



BSB50820 Diploma of Project Management

CRICOS COURSE CODE 103692K

This qualification reflects the role of individuals who apply project management skills and knowledge in a variety of contexts, across a number of industry sectors. The job roles that relate to this qualification may include Project Manager and Project Team Leader. Individuals in these roles have project leadership and management roles and are responsible for achieving project objectives. They possess a sound theoretical knowledge base and use a range of specialised, technical and managerial competencies to initiate, plan, execute and evaluate their own work and/or the work of others.

Course delivery modes: Blended learning system in Sydney or Adelaide Campus | Course conducted in English

To whom is this course recommended? students International students who are interested in developing their knowledge and skills in project management.

Course Duration

52 Weeks - Delivered full time
4 terms (36 study weeks and scheduled breaks).

Career Opportunities

With relevant working experience graduates of BSB50820 - Diploma of Project Management course may gain employment in the project management field job roles including:

- Project contract manager
- Project leader/team leader
- Project manager (industry specific)
- Project vendor manager

The Diploma qualifies individuals who apply a broad range of specialised knowledge and skills in varied contexts to undertake skilled work and as a pathway for further learning.

Study Pathway

After achieving this qualification candidates may undertake:

- BSB60720 - Advanced Diploma of Program Management or other Advanced Diploma qualifications.

Tuition Fee

\$6,000 for the full course.



Qualification Units

- | | |
|-------------|--|
| • BSBPMG530 | Manage project scope |
| • BSBPMG531 | Manage project time |
| • BSBPMG532 | Manage project quality |
| • BSBPMG533 | Manage project cost |
| • BSBPMG534 | Manage project human resources |
| • BSBPMG535 | Manage project information and communication |
| • BSBPMG536 | Manage project risk |
| • BSBPMG540 | Manage project integration |
| • BSBPMG538 | Manage project stakeholder engagement |
| • BSBCMM511 | Communicate with influence |
| • BSBPMG537 | Manage project procurement |
| • BSBPMG539 | Manage project governance |



Entry Requirements

- Access to a computer and the internet.
- 18 years old or above to apply for this course.
- Satisfactory completed Year 12 of secondary education or its equivalent **and/or**
- For overseas students whose first language is not English an overall IELTS score of **6.0** or equivalent **OR**
- Pass an Abbey College Australia entry test designed to assess the level of English proficiency.



BSB60720 Advanced Diploma of Program Management

CRICOS COURSE CODE 103693J

This qualification reflects the role of individuals who apply specialised knowledge and skills, together with experience in program management across a range of enterprise and industry contexts. The job roles that relate to this qualification include Program Manager.

Individuals in these roles are responsible for managing or directing a program to achieve organisational objectives. A program is defined as a set of interrelated projects, each of which has a project manager.

Individuals at this level use initiative and judgement to direct, plan, and lead a range of program functions, with accountability for personal and team outcomes within broad parameters. They use cognitive and communication skills to identify, analyse and synthesise information from a variety of sources and transfer their knowledge to others, and creative or conceptual skills to express ideas and perspectives or respond to complex problems.

Course delivery modes: Blended learning system in Sydney or Adelaide Campus | Course conducted in English

To whom is this course recommended? students International students who are interested in developing their knowledge and skills in project management.

Course Duration

78 Weeks - Delivered full time

6 terms (54 study weeks and scheduled breaks).

Career Opportunities

With relevant working experience graduates of BSB60720 - Advanced Diploma of Program Management course may gain employment in the program management field job roles including:

- Project Director
- Project Manager
- Project Management Section Leader

The Advanced Diploma qualifies individuals who apply specialised knowledge in a range of contexts to undertake advanced skilled or paraprofessional work and as a pathway for further learning.

Study Pathway

After achieving this qualification candidates may choose to undertake studies at higher education level.

Tuition Fee

\$9,000 for the full course.



Qualification Units

- BSBPMG630 Enable program execution
- BSBSTR601 Manage innovation and continuous improvement
- BSBAUD601 Establish and manage compliance management systems
- BSBPMG634 Facilitate stakeholder engagement
- BSBLDR523 Lead and manage effective workplace relationships
- BSBPMG635 Implement program governance
- BSBPMG637 Engage in collaborative alliances
- BSBPMG636 Manage benefits
- ICTICT612 Develop contracts and manage contract performance
- BSBPMG631 Manage program delivery
- BSBPMG632 Manage program risk
- BSBPMG633 Provide leadership for the program



Entry Requirements

- Have completed one of the following qualifications: BSB50820 Diploma of Project Management; or BSB51415 Diploma of Project Management (or a superseded equivalent version).
- OR
- Have completed two years equivalent full-time relevant workplace experience at a significant level within a project or program environment within an enterprise.
 - Access to a computer and the internet.
 - 18 years old or above to apply for this course.
- Satisfactory completed Year 12 of secondary education or its equivalent
- and/or
- For overseas students whose first language is not English an overall IELTS score of 6.0 or equivalent
- OR
- Pass an Abbey College Australia entry test designed to assess the level of English proficiency.



BSB80120 Graduate Diploma of Management (Learning)

CRICOS COURSE CODE 103694H

This qualification reflects the role of individuals who apply highly specialised knowledge and skills in the field of organisational learning and capability development. Individuals in these roles generate and evaluate complex ideas. They also initiate, design and execute major learning and development functions within an organisation. Typically, they would have full responsibility and accountability for the personal output and work of others. This qualification may apply to leaders and managers in an company where learning is used to build organisational capability. The job roles that relate to this qualification may also include RTO Manager and RTO Director.

Course delivery modes: Blended learning system in Sydney or Adelaide Campus | Course conducted in English

Course Duration

78 Weeks - Delivered full time
6 terms (54 study weeks and scheduled breaks).

Career Opportunities

With relevant working experience graduates of BSB80120 – Graduate Diploma of Management (Learning) course may gain employment in the management and commerce field job roles including:

- Career Development Manager (Education Sector)
- RTO Manager
- RTO Education Advisor

Graduates at this level will apply knowledge and skills to demonstrate autonomy, well-developed judgement, adaptability and responsibility as a practitioner or learner. They will have advanced theoretical and technical knowledge in one or more disciplines or areas of practice.

Study Pathway

After achieving this qualification candidates may undertake further higher education (Master degree or above)

Tuition Fee

\$13,500 for the full course.



Qualification Units

- BSBHRM613 Contribute to the development of learning and development strategies
- BSBFIN801 Lead financial strategy development
- BSBSTR801 Lead innovative thinking and practice
- BSBLDR811 Lead strategic transformation
- TAELED803 Implement improved learning practice
- PSPMGT012 Facilitate knowledge management
- BSBINS603 Initiate and lead applied research
- BSBHRM611 Contribute to organisational performance development



Entry Requirements

- Confidence in modifying, saving and uploading documents across the Microsoft Office suite, such as Excel spreadsheets and word documents. Access to a computer and the internet.
- 18 years old or above
- For overseas students whose first language is not English an overall IELTS score of **6.0** or equivalent
- OR
- Pass an Abbey College Australia entry test designed to assess the level of English proficiency.

To whom is this course recommended? International students who are interested in developing their knowledge and skills in management (learning)



ICT40120 Certificate IV in Information Technology (Networking and Systems Administration Support)

CRICOS COURSE CODE 102821C

This qualification reflects the role of individuals who are job ready and competent in a wide range of information and communications technology (ICT) roles and apply a broad range of skills in varied work contexts, using problem solving skills and effective communication with others.

The skills required for these roles may include, but are not restricted to:

- Networking: installing, configuring and testing networks and servers in organisations
- Systems administration support: implementing maintenance procedures and support to help troubleshoot system applications

Course delivery modes: Blended learning system in Sydney or Adelaide Campus | Course conducted in English

To whom is this course recommended? students who are interested in enhancing their knowledge and skills in telecommunications and information technology networks using internet protocol (IP) systems.

Course Duration

52 Weeks - Delivered full time
4 terms (36 study weeks and scheduled breaks).

Career Opportunities

Possible job titles relevant to this qualification include:

- IP-based network Installer
- Specialised network infrastructure installer
- Secure IT network installer
- Entry-level Network Support
- Entry-level Server Support

Study Pathway

Graduates will have significant telecommunication and information technology network knowledge and can consolidate and build pathways to further education and employment opportunities including but not limited to:

- ICT50120 Diploma of Information Technology

Tuition Fee

\$7,000 for the full course.



Qualification Units

- ICTNWK422 Install and manage servers
- ICTNWK429 Install hardware to networks
- ICTNWK423 Manage network and data integrity
- BSBXCS404 Contribute to cyber security risk management
- ICTICT445 Connect and configure devices and hardware components
- ICTSAS436 Evaluate ICT system status
- ICTSAS438 Implement maintenance procedures
- ICTSAS441 Support ICT system software
- ICTPRG302 Apply introductory programming techniques
- ICTNWK420 Install and configure virtual machines
- ICTICT443 Work collaboratively in the ICT industry
- ICTSAS432 Identify and resolve client ICT problems
- ICTSAS442 Provide first-level remote help desk support
- ICTICT426 Identify and evaluate emerging technologies and practices
- BSBCRT404 Apply advanced critical thinking to work processes
- ICTNWK421 Install, configure and test network security
- ICTSAS443 Support operating system users and troubleshoot applications
- ICTTEN434 Install, configure and test internet protocol networks
- ICTICT451 Comply with IP, ethics and privacy policies in ICT environments
- ICTNWK424 Install and operate small enterprise branch networks



Entry Requirements

- Confidence in modifying, saving and uploading documents across the Microsoft Office suite, such as Excel spreadsheets and word documents.
 - Access to a computer and the internet.
 - 18 years old or above
 - Satisfactory completed year 12 of secondary education or its equivalent .
- and/or**
- For overseas students whose first language is not English an overall IELTS score of **6.0** or equivalent OR
 - Pass an Abbey College Australia entry test designed to assess the level of English proficiency.



ICT50220 Diploma of Information Technology

(Cyber Security, Systems Administration and Database and Data Management)

CRICOS COURSE CODE 105132D

This qualification reflects the role of individuals in a variety of information and communications technology (ICT) roles who have established specialised skills in a technical ICT function.

Individuals in these roles carry out moderately complex tasks in a specialist field, working independently, as part of a team or leading a deliverable with others. They may apply their skills across a wide range of industries, business functions and departments, or as a business owner (sole trader/contractor).

The skills required for these roles may include, but are not restricted to:

- Cyber security: protecting sensitive data and information through security architecture and developing disaster recovery and contingency plans
- Systems administration: reviewing maintenance procedures and support to help troubleshoot system applications
- Database and data management: creating, designing and monitoring systems that store data and optimise organisational knowledge management

Course Duration

104 Weeks - Delivered full time
8 terms (72 study weeks and scheduled breaks).

Career Opportunities

With relevant working experience graduates of ICT50220 – Diploma of Information Technology (Cyber Security, Database Management & System Administration) course may gain employment in job roles including:

- Cyber security analyst
- Cyber security technician
- ICT security consultant
- Website penetration tester
- Security support officer
- Computer Support Specialist
- Network Administrator
- Web Developer
- System Analyst

Study Pathway

Graduates will have significant cyber security and information technology network knowledge and can consolidate and build pathways to further education and employment opportunities including:

- Bachelor of Information Technology (Network Security)
- ICT60220 Advanced Diploma of Information Technology

Tuition Fee

\$14,000 for the full course.



Qualification Units

- BSBCRT512 Originate and develop concepts
- ICTSAS527 Manage client problems
- BSBXCS402 Promote workplace cyber security awareness and best practices
- BSBXTW401 Lead and facilitate a team
- ICTICT517 Match ICT needs with the strategic direction of the organisation
- ICTICT532 Apply IP, ethics and privacy policies in ICT environments
- ICTDBS503 Create a data warehouse
- ICTDBS507 Integrate databases with websites
- ICTDBS505 Monitor and improve knowledge management systems
- ICTSAD502 Model data processes
- ICTDBS506 Design databases
- ICTCYS610 Protect critical infrastructure for organisations
- ICTCYS613 Utilise design methodologies for security architecture
- ICTSAS524 Develop, implement and evaluate an incident response plan
- ICTSAS526 Review and update disaster recovery and contingency plans
- ICTCYS407 Gather, analyse and interpret threat data
- ICTNWK615 Design and configure desktop virtualisation
- ICTSAS518 Install and upgrade operating systems
- ICTSAS512 Review and manage delivery of maintenance services
- ICTSAS524 Develop, implement and evaluate an incident response plan



Entry requirements

- Complex computer skills with the ability to modify and save a document, and to upload attachments.
- Access to a computer and the internet.
- 18 years old or above.
- Satisfactory completed year 12 of secondary education or its equivalent .
and/or • For overseas students whose first language is not English an overall IELTS score of **6.0** or equivalent **OR**
- Pass an Abbey College Australia entry test designed to assess the level of English proficiency.

Course delivery modes: Blended learning system in Sydney or Adelaide Campus | Course conducted in English

To whom is this course recommended? students who are interested in enhancing their knowledge and skills in telecommunications and information technology networks using internet protocol (IP) systems.



ICT60220 Advanced Diploma of Information Technology (Telecommunications Network Engineering)

CRICOS COURSE CODE 05133C

This qualification reflects the role of individuals in a variety of information and communications technology (ICT) roles who have significant experience in specialist technical skills, or managerial business and people management skills.

Individuals in these roles carry out complex tasks in a specialist field, working independently, leading a team or a strategic direction of a business. They apply their skills across a wide range of industries and business functions, or as a business owner (sole trader/contractor).

The skills required for these roles may include, but are not restricted to:

- Telecommunications network engineering: managing logistics, organisational specifications, regulations and legislative requirements across network projects.

Course delivery modes: Blended learning system in Sydney or Adelaide Campus | Course conducted in English

Course Duration

104 Weeks - Delivered full time

8 terms (72 study weeks and scheduled breaks).

Career Opportunities

Students successfully finishing the ICT60220 Advanced Diploma of Information Technology course may gain employment in a range of industries. Examples of indicative job roles include:

- Network engineering technical officer
- telecommunications network manager
- optical network designer
- IP based convergence integrator
- IP based optical network designer
- network security manager

Study Pathway

Preferred pathways for candidates considering this qualification include:

- Graduates of the Diploma of Information Technology or other equivalent qualification or
- Some vocational experience assisting in range of support roles without a formal business qualification.

After achieving the ICT60220 Advanced Diploma of Information Technology course may gain entry to a degree course in the same or similar field.

Tuition Fee

\$18,000 for the full course.



Qualification Units

- BSBCRT611 Apply critical thinking for complex problem solving
- ICTICT608 Interact with clients on a business level
- BSBTWK502 Manage team effectiveness
- ICTICT618 Manage IP, ethics and privacy in ICT environments
- BSBXCS402 Promote workplace cyber security awareness and best practices
- ICTSAD609 Plan and monitor business analysis activities in an ICT environment
- ICTNPL413 Evaluate networking regulations and legislation for the telecommunications industry
- ICTNWK612 Plan and manage troubleshooting advanced integrated IP networks
- ICTPMG613 Manage ICT project planning
- ICTTEN615 Manage network traffic
- ICTTEN622 Produce ICT network architecture designs
- ICTNWK544 Design and implement a security perimeter for ICT networks
- ICTSUS604 Prepare business cases for sustainability and competitive advantage in ICT projects
- ICTNWK561 Design enterprise wireless local area networks
- ICTNWK559 Install an enterprise virtual computing environment
- ICTTEN618 Analyse and organise repair of highly complex networks



Entry Requirements

- Complex computer skills with the ability to modify and save a document and to upload attachments.
- Access to computer and the internet.
- 18 years old or above to apply for this course.
- Satisfactory completed Year 12 of secondary education or its equivalent.
- **and/or**
- For overseas students whose first language is not English an overall IELTS score of **6.0** or equivalent. **OR**
 - Pass an Abbey College Australia entry test designed to assess the level of English proficiency.

To whom is this course recommended? students who are interested in enhancing their knowledge and skills in telecommunications and information technology networks using internet protocol (IP) systems.



RII60520 Advanced Diploma of Civil Construction Design

CRICOS COURSE CODE 108743H

This qualification reflects the role of an individual working as a senior civil works designer or a para-professional designer, who supports professional engineers. They perform tasks that are broad, specialised, complex and technical and include strategic areas and initiating activities. They are responsible for the design of complex projects to ensure the implementation of the client's site requirements and are required to demonstrate self-directed application of theoretical and technical knowledge and initiate solutions to technical problems or management requirements.

Course delivery modes: Blended learning system in Sydney or Adelaide Campus | Course conducted in English

To whom is this course recommended? International students.

Course Duration

104 Weeks - Delivered full time

8 terms (72 study weeks and scheduled breaks).

Career Opportunities

Successfully completing this training provides the knowledge and skills required for students to gain fulltime/part time or casual employment in the following roles:

- Civil Engineering Draftsperson
- Civil Engineering Technician

Study Pathway

The award achievable for completion is Certificate and the award achievable for partial completion is Statement of Attainment.

Tuition Fee

\$24,000 for the full course



Qualification Units

- BSBPMG632 Manage program risk
- BSBTWK502 Manage team effectiveness
- BSBWHS616 Apply safe design principles to control WHS risks
- RIICWD601E Manage civil works design processes
- RIIQUA601E Establish and maintain a quality system
- BSBOPS601 Develop and Implement Business Plans
- BSBPMG534 Manage project human resources
- BSBSTR601 Manage innovation and continuous improvement
- RIICWD507D Prepare detailed geotechnical design
- RIICWD533E Prepare detailed design of civil concrete structures
- RIICWD534E Prepare detailed design of civil steel structures
- RIILAT402E Provide leadership in the supervision of diverse work teams



Entry Requirements

Students must have/ or be:

- Access to computer and the internet.
- Undertake a pre-enrolment interview / initial skills assessment;
- Be 18 years of age or above
- Satisfactory completed Year 12 of secondary education or its equivalent.
and/or
- For overseas students whose first language is not English an overall IELTS score of **6.0** or equivalent. **OR**
- Pass an Abbey College Australia entry test designed to assess the level of English proficiency.



PSP60822 Advanced Diploma of Translating

CRICOS COURSE CODE 113170J

This qualification reflects the role of individuals who translate special purpose texts from one language to another, including spoken or signed languages, to convey information to a known or wide unknown audience. The translation produced must contain accurate information that is in the source text, and be fit for purpose, taking into account target audience and the end use.

The Advanced Diploma of Translating prepares translators to translate texts which contain complex language, concepts and terminology. There may be significant equivalence problems between source and target texts, which calls for extensive research. Audiences may be found in commerce and marketing, government and international relations – including immigration, both regular and humanitarian – the media, and sectors generally considered to be professional, such as law, health and medicine, technology and science. Assignments may deal with material which requires significant quality assurance processes as the consequences of mistranslation can be far reaching and there are significant implications for client reputation and image.

The skills in this qualification must be applied in accordance with Commonwealth and State or Territory legislation, Australian Standards and industry codes of practice.

No occupational licensing, certification or specific legislative requirements apply to this qualification at the time of publication.

Course Duration

52 weeks - Delivered full time

(46 weeks of blended delivery + 6 weeks of break)

26 weeks - Delivered full time

(23 weeks of classroom delivery + 3 weeks of break)

Career Opportunities

Students successfully finishing the PSP60822 Advanced Diploma of Translating course may gain employment in the public and private sectors as an English to Chinese translator, either on a freelance or contract basis. In addition, many graduates may perform some translating tasks as part of their principal duties in jobs requiring translating, bilingual and cross-cultural communication skills, in different industries.

Study Pathway

On successful completion of this qualification students may choose to undertake studies in any of the other Advanced Diplomas in the Public Sector Training Package for various specializations or an Advanced Diploma in a related field such as Interpreting.

Qualification Units

PSPTIS103 Build glossaries for translating and interpreting assignments
PSPTIS106 Translate and certify non-narrative texts
PSPTIS120 Revise translations
PSPTIS124 Apply theories to translating work practices
PSPTIS130 Use translation technology
PSPTIS145 Apply codes and standards to professional judgement
PSPTIS146 Negotiate translating or interpreting assignments
PSPTIS148 Read and analyse special purpose English texts to be translated
PSPTIS121 Translate special purpose texts from English to LOTE
PSPTIS125 Demonstrate complex written LOTE proficiency in different subjects and cultural contexts
PSPTIS123 Read and analyse special purpose LOTE texts to be translate
PSPTIS129 Translate multimedia source material
PSPTIS122 Translate special purpose texts from LOTE to English
CUAWRT401 Edit texts
PSPTIS126 Demonstrate complex written English proficiency in different subjects and cultural contexts

Entry Requirements

Students must have/ or be:

- Be 18 years of age or above
- Completion of Year 12 or equivalent
- ESL (English as Second Language) applicants must demonstrate proficiency in English with an IELTS score of 6.0, or completion of a recognised Degree or Diploma or equivalent in any discipline from an English speaking country
Additionally for Fast-tracked students:
- Undertake an intake test to demonstrate adequate competency in both English and LOTE (Language Other Than English) as part of the enrollment process

Course delivery modes: Blended learning system in Sydney or Adelaide Campus | Course conducted in English and Mandarin

To whom is this course recommended? It is also suitable for those who are currently working in the field as communication aides/interpreters who want to formalise their experience and bring their skills up to professional industry standard.

PSP50922 Diploma of Interpreting

CRICOS COURSE CODE 113169B

This qualification reflects the role of individuals who interpret between two languages, in general dialogue and monologue settings where the interpreter is able to control the interaction to assist retention and recall.

In a general setting the context is usually broad and routine and the content or complexity of the situation can usually be predicted and planned for. There are typically two dialogue settings or a few monologue setting participants, to whom the interpreter has physical, visual or audio access.

The Diploma of Interpreting prepares interpreters for work typically in the community and business domains, including sectors such as general health, welfare and community services, educational and social contexts, and tourism. It also includes interactions such as initial police interviews, over the counter interviews in customer and community information services, non-complex disability assistance, and other informal business and workplace interactions. The interpreting takes place where miscommunication or the consequences of errors in communicative intent can be readily managed through consultation and preparation, and where there are opportunities for error correction.

The skills in this qualification must be applied in accordance with Commonwealth and State or Territory legislation, Australian Standards and industry codes of practice.

No occupational licensing, certification or specific legislative requirements apply to this qualification at the time of publication.

Course Duration

52 weeks - Delivered full time

(46 weeks of blended delivery + 6 weeks of break)

26 weeks - Delivered full time

(23 weeks of classroom delivery + 3 weeks of break)

Course Outcomes

This qualification will enable students to confidently undertake formal assessment through NAATI (National Accreditation Authority of Translators and Interpreters). Upon successful completion of this course, students will be equipped with the skills to work in the field as a Certified Provisional Interpreter.

Study Pathway

On successful completion of this qualification students may choose to undertake studies in PSP60922 - Advanced Diploma of Interpreting or any of the other Advanced Diplomas in the Public Sector Training Package for various specialisations.

This course also has been endorsed by NAATI as a pathway to NAATI certification testing at the Certified Interpreter level.

Qualification Units

PSPTIS102 Apply codes and standards to ethical practice
PSPTIS112 Interpret in general dialogue settings
PSPTIS104 Prepare to translate or interpret
PSPTIS114 Manage interactions in general settings
PSPTIS115 Use routine subject area terminology in two languages
PSPTIS103 Build glossaries for translating and interpreting assignments
PSPTIS117 Use routine education terminology in two languages
PSPTIS113 Interpret in general monologue settings
PSPTIS118 Use routine health terminology in two languages
PSPTIS105 Conduct career planning
PSPTIS119 Use routine legal terminology in two languages
PSPTIS116 Demonstrate routine language proficiency in different subjects and cultural contexts

Entry Requirements

Students must have/ or be:

- 18 years of age or above
- Completion of Year 12 or equivalent
- ESL (English as Second Language) applicants must demonstrate proficiency in
- English with an IELTS score of 6.0, or completion of a recognised Degree or
- Diploma or equivalent in any discipline from an English speaking country

Additionally for Fast-tracked students:

- Undertake an intake test to demonstrate adequate competency in both English and LOTE (Language Other Than English) as part of the enrollment process

Course delivery modes: Blended learning system in Sydney or Adelaide Campus | Course conducted in English and Mandarin

To whom is this course recommended? It is also suitable for those who are currently working in the field as communication aides/interpreters who want to formalise their experience and bring their skills up to professional industry standard.

CHOOSE YOUR CAMPUS

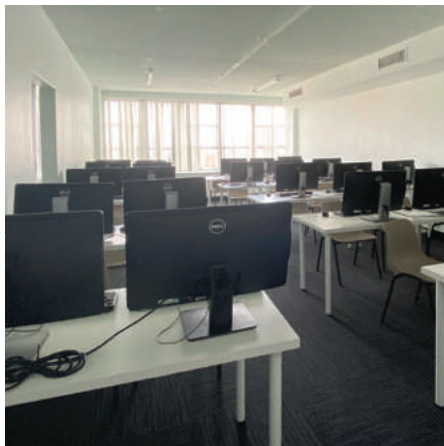
Adelaide - SA



ADELAIDE CAMPUS

L11, 118 King William Street, Adelaide, SA 5000 Australia

In the heart of Adelaide CBD, from February 2021, Students from all over the world and from South Australia can now count on a brand new Abbey College Australia's facility in one of the top 10 most livable cities on the planet. Adelaide is a safe, cosmopolitan coastal city, with renowned museums, art galleries, national parks, awarded wineries, theaters, film & music festivals and a lot of welcoming people.



Infrastructure

Meticulously designed to accommodate hundreds of students, Abbey's latest Adelaide Campus was conceived and equipped with brand new pieces of equipment such as computers, printers & projectors, all distributed across comfortable classrooms, common areas and spaces to socialise, study and recreation.

The Experience

Occupying the complete top level of 118 King William Street, our students will enjoy a commodious space with all necessary facilities to absorb the most of classes and lectures sessions, conducted by some of the most experienced trainers in Australia while living in one of the most incredible cities in the world.

The City

From the top floor of our Adelaide Campus, students will enjoy their time in the college by not only learning but contemplating a beautiful and preveled view of the City's most iconic heritage buildings, such as the Town Hall, an iconic 158 years' building designed by Edmund Wright and Edward John Woods, including a one-of-a-kind monumental Pipe Organ.

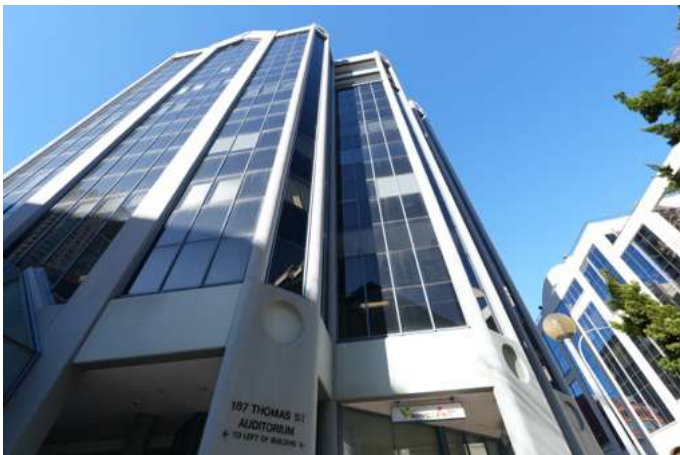


CHOOSE YOUR CAMPUS

Sydney - NSW

SYDNEY CAMPUS

Ground & L3/187-189
Thomas Street Sydney NSW
2000 Australia



The 1200 SqM across two full floors of this prime Sydney CBD location, holds more than 10 classrooms, IT labs, resting and study areas, library and much more, providing our students with one of the best facilities in Sydney.





LIFE IN SYDNEY, AUSTRALIA

Young, Multicultural & Open

Australia has six states and two major mainland territories. People from all parts of the world travel to live in or visit Australia. The country is surrounded by water offering beautiful beaches and amazing natural attractions like the Great Barrier Reef, many National Parks, deserts, tropical forests, canyons, mountain, and more. Some of Australia's most popular recreational activities are surfing and skiing.

Freedom to Create Anything.

Sydney is one of the first cities established in Australia. It's also the largest and most populous city in Australia and Oceania. This cosmopolitan city boasts the famous Sydney Opera House and Harbour Bridge. There are also numerous world class restaurants and shopping areas. Students joining us will always have something to do whilst in Sydney.





LIFE IN AUSTRALIA

[Estimated Cost of Living](#) | [Find Work While You Study](#) | [Overseas Student Health Cover](#)

Estimated Cost of Living

Living expenses can include accommodation, transportation, food, clothes, books and entertainment. You will need approximately AUD \$21,041 to cover the whole year of study in Sydney or Adelaide (excluding tuition fees). Rents are fairly high in Sydney but this depends on whether you choose to share with friends and which suburb you choose to live in. Transport is easy to access as all trains, buses, ferry and light rails lead to the CBD.

Working

International students are allowed to work for 40 hours per fortnight whilst studying full time. There are numerous casual and part-time jobs available for students in cafes, restaurants, or retail businesses. Working offers you the right to minimum wage as well as superannuation.

For more information, visit www.fairwork.gov.au

Life insurance

The Australian government requires that all international students have Overseas Student Health Cover (OSHC). Australia offers a world-class health care system. This is great for the quality of treatment for anyone injured or sick in Australia; however, it can become quite costly. Having OSHC can assist in mitigating these costs. BUPA is a popular insurance company with international students.



JOIN US TODAY

APPLY, FEES, INTAKES

Intake Dates



1. Choose Course

Check out our course outline and entry requirements on our website.



2. Complete The Enrolment Form

Read the terms & Conditions available from our website
<https://www.abbeycollege.edu.au/how-to-apply/>



3. Provide Relevant Documents

Attach all relevant documents.

For example

- Certified copy of passport
- Education qualifications
- English qualifications
- Working experience (if required)
- RPL application (if required)



4. Submit Your Application

Return your application form and the necessary documents to:

Ground & L3/187-189 Thomas St, Sydney, NSW, 2000

Australia OR email to:

info@abbeycollege.edu.au



5. Provide Further Information

After the initial review of your application, the Student Administration team may reach out to you for a pre-enrolment interview. Depending on your application, you may be required to complete a Placement Test.



6. Receive an Offer Letter

If your application is successful you will receive a letter of offer for you nominated course along with a written agreement. When we receive your signed student agreement and fees, we will send you an electronic Confirmation of Enrolment (eCOE). For international students, This eCOE will be required for your visa application. Once the visa is granted, you are ready to go!

PARTNERS & ACCREDITATIONS



APPLY, FEES, INTAKES

Intake Dates

| 2024 | | 2025 | | 2026 | |
|--------|--------|--------|--------|--------|--------|
| MAIN | MID | MAIN | MID | MAIN | MID |
| 08 Jan | 05 Feb | 06 Jan | 03 Feb | 05 Jan | 02 Feb |
| 08 Apr | 06 May | 07 Apr | 05 May | 06 Apr | 04 May |
| 08 Jul | 05 Aug | 07 Jul | 04 Aug | 06 Jul | 03 Aug |
| 07 Oct | 04 Nov | 06 Oct | 03 Nov | 05 Oct | 02 Nov |

Please be advised that our Translating and Interpreting course at Abbey College offers new intakes each month. For detailed information regarding specific dates, we encourage you to contact us at marketing@abbeycollege.edu.au

* Please note, the listed mid-intake dates may not be available to all courses. Please consult college staff before applying.

** For Advanced Diploma of Translating intake dates for future years, please consult our admissions team.

* Disclaimer: Information here is correct at time of printing and is subject to change without notice.

Please contact Abbey College for any additional information.

FEES & CHARGES

The Tuition Fee includes access to computers, campus facilities, training and services etc. For complete list of fees and charges please refer to Student Handbook.

LLN Requirements

Language, Literacy and Numeracy

Students whose first language is not English and who do not meet the language standard will be advised as to what support and assistance they can receive. This advice will be provided by the Administration and Student Services Representative or trainer. Special attention is given to applicants from a non-English speaking background in relation to Language, Literacy and Numeracy.

USI (UNIQUE STUDENT IDENTIFIER)

Each student must provide their USI (Unique Student Identifier) before they are to commence their studies. If you do not have a USI, you can create one at:

<https://www.usi.gov.au/students/create-your-usi>

Abbey College Australia will assist students to create their USI if required. Students must contact info@abbeycollege.edu.au or Abbey Reception Desk at 0290558558 if they face any challenges with creating their USI.

What OUR STUDENTS Say About Us?



Fatima Sanmiguel
ICT40120 Certificate IV in Information Technology
Mexico

"From day one at Abbey College, I realized the high quality of this school. The trainers are highly skilled and have all the necessary knowledge to teach us in a fun and easy way, the school has good facilities and the student service is very good. I'm unfortunately stuck in Mexico since the beginning of the pandemic but still very motivated doing my course through the on-line platform provided to us for the social distancing arrangements. I miss Australia, my trainers and mostly my friends and Can't wait to be back and graduate with you all!"

- HIGH SKILLED TRAINERS



Julihany Correa
ICT60220 Advanced Diploma of Information Technology
Brazil

"Before studying in Abbey College Australia, I was studying Architecture and urbanism back in Brazil, realising that cabling designing and wiring infrastructures was the area I wanted to work, I decided to do the Network engineering course at Abbey because I found out that there are not much professionals in the field and by this, my resume would become even more appealing. The technology it is in every industry and now, more than ever, buildings are planned with all these structure integrated and in advance. I now feel safe and more prepared to jump in the market with this extra and very unique qualification.

I'm about to graduate and I will definitely miss my trainers, friends and the Sydney campus. I would definitely recommend this college for the great experience I had here in the past two years."

- UNIQUE QUALIFICATION



Evangeline Ordone
ICT60220 Advanced Diploma of Information Technology
Philippines

"For over 10 year I worked as an IT officer in the police force back in the Philippines and In the search of progressing my career in the IT sector, I found that the Advanced Diploma of Telecommunication Network Engineering course was a well fit. I found in Abbey not only a source to improve my skills but a way to continue contributing with the future of my career and country. I highly recommend this course to my work colleagues and friends, great experience so far!"

- PRACTICAL COURSES



Ray Cloyd Sayas
ICT60220 Advanced Diploma of Information Technology
Philippines

"Now, about halfway to the end of my course, I feel secure to provide some feedback about my journey in this college, that amongst other reasons, have helped me to understand the profession that I want to pursue. The experience here has been awesome and I legitimately know that the skills I'm gaining here through the real-workplace examples in classes will change my career forever. Studying is not really easy and the life of a student is pretty tough but I honestly feel that my trainers have been very attentive to my struggles and helped me to carry this on pretty well, I'm very grateful for this. Every feedback I have provided in the past has responded and acted in the most professional way. It's a relief to know that your school has your back and I feel that the management and services team are always open and ready to listen to you whatever your concerns you may have."

- GREAT STUDENT SERVICES



LOCATIONS

📍 Ground & L3/187-189 Thomas Street,
Sydney NSW 2000 Australia

📍 L11, 118 King William Street,
Adelaide SA 5000 Australia

CONTACT INFO

Phone: 02 9055 8558
Email: info@abbeycollege.edu.au
Web: www.abbeycollege.edu.au

CRICOS PROVIDER CODE: 02658G
RTO: 91136